

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
AMENDED AGENDA  
April 10, 2017  
7:00 p.m.

1. Call to Order

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the east wall of the Airport Terminal Meeting Room.

The Airport Authority reserves the right to adjourn into executive session as per Section 84-1410 of the Nebraska Revised Statutes.

Public Comments - Anyone desiring to speak on an agenda item is invited to do so, and should limit themselves to three minutes after being recognized by the Chair.

2. Pledge of Allegiance

3. Approval of Minutes

4. Approval of Claims

5. New Business

- Amendment Number 1 to Agency Agreement for  
PROJECT NO. 3-31-0086-014-2017

6. Old Business

- Parallel Taxiway to Runway 17/35 Paving & lighting
  - i. Update
- Airport Projects
  - i. Discussion replacing hangar approaches
- Other business

7. Airport Managers comments

8. Member comments

9. Adjourn

WAYNE MUNICIPAL AIRPORT AUTHORITY

March 13, 2017

7:00 P.M.

The regular meeting of the Airport Authority of the City of Wayne was called to order at the Nancy Braden Terminal Building on the above date and time by Vice Chairman Carl Rump. The following members were present: Jerome Conradt, Tom Schmitz, Carl Rump and David Ley. Also, attending the meeting were Nancy Braden Airport Authority Treasurer, Kyle Dahl Airport Authority Attorney, Karma Schulte, Jim Hoffman, Sandy Hoffman, Todd Luedeke and Dawn Navrkal.

Schmitz moved and Ley 2<sup>nd</sup> to approve the minutes of the February 13, 2017 meeting. Roll was called with the following results: Yeas: Rump, Schmitz and Ley. Nays: None. The Vice Chairman declared the motion carried.

Schmitz moved and Ley 2<sup>nd</sup> to accept all the claims presented as of March 13, 2017. Roll was called with the following results: Yeas: Rump, Schmitz and Ley. Nays: None. The Vice Chairman declared the motion carried.

Ley moved and Schmitz 2<sup>nd</sup> that we adopt disadvantaged business enterprise program. Roll was called with the following results: Yeas: Rump, Schmitz and Ley. Nays: None. The Vice Chairman declared the motion carried.

Ley moved and Rump 2<sup>nd</sup> that we table the use of hangar program to replace hangar approaches until further information was available. Roll was called with the following results: Yeas: Conradt, Rump, Schmitz and Ley. Nays: None. The Chairman declared the motion carried.

Ley moved and Rump 2<sup>nd</sup> that we approve hanger lease received since last meeting. Roll was called with the following results: Yeas: Conradt, Rump, Schmitz and Ley. Nays: None. The Chairman declared the motion carried.

Other matters requiring the attention of the Authority were discussed and it was determined that no further formal actions on these matters were needed.

There being no further business, Chairman Conradt adjourned the meeting.

David R. Ley, Secretary

WAYNE AIRPORT AUTHORITY  
BANK SUMMARY  
CHECKING ACCOUNT  
April 10, 2017

PREVIOUS BALANCE 397,872.79

DEPOSITS:

Interest on checking account	96.70
Avgas	2,209.93
Farm Income	24,900.75
County Treasurer	4,219.33

324,416.71

TOTAL AVAILABLE 430,289.50

CLAIMS:

Claims Paid March 13, 2017 105,330.32

BOOK BALANCE AS OF March 31, 2017 324,959.18

Plus Outstanding Checks .00

Less Outstanding Deposits .00

BANK BALANCE AS OF March 31, 2017 334,959.18

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
April 10, 2017

Ck #7126	American Broadband – telephone .....	91.49
Ck #7127	Appeara – Rugs & mops.....	59.00
Ck #7128	Becker Flying Service – Managers contract .....	2,000.00
	Less FBO lease .....	(100.00)
	Less storage bldg. ....	(61.00)
		1,839.00
Ck #7129	Black Hills Energy – natural gas .....	231.31
Ck #7130	Bomgaars – Floodlight bulb .....	3.79
Ck #7131	Century Link – DSL.....	71.99
Ck #7132	Chesterman Co – Water dispenser rental & water.....	42.00
Ck #7133	City of Wayne	
	NDB/AWOS .....	24.83
	Apron lighting.....	78.69
	House .....	170.50
	Terminal/hangar.....	871.40
	Shop.....	140.59
	Office & irrigation .....	104.24
	Audit .....	2,400.00
	Insurance 2 <sup>nd</sup> quarter .....	1,577.25
	Postage .....	8.05
	Treasurer's fee .....	500.00
		5,875.55
EFT	Department of Aeronautics –	
	Terminal/Hangar .....	1,182.00
	AWOS.....	383.33
		1,565.33
Ck #7134	Heartland Natural Gas – natural gas .....	207.52
Ck #7135	Jim Hoffman – Digital TV .....	48.19
Ck #7136	Northeast Nebraska Insurance Agency – business package..	8,579.00
Ck #7137	Northeast Nebraska Public Power District – Electricity PAPI's .....	97.11
Ck #7138	Steffen Truck – snowplow blade edges for pickup.....	267.78
EFT	Verizon – cell phone .....	88.80
Ck #7139	Wayne Herald – Q-150 advertisement.....	100.00
Ck #7140	Wisner West – Gasoline .....	57.54
Ck #7141	Thomas J Becker – Incentive for Instrument license .....	10,000.00
Ck #7142	Brian D Nelson – Incentive for Instrument license .....	20,000.00
Ck #7143	Rodney Tompkins – Incentive for Instrument license .....	20,000.00
Ck #7144	Tompkins Landing LC– Incentive for Instrument license .....	20,000.00
	TOTAL .....	\$ 89,225.40

# NEBRASKA DEPARTMENT OF AERONAUTICS

Pete Ricketts  
Governor

Ronnie D. Mitchell  
Director

March 22, 2017

Mr. Jerome Conradt, Chairman  
Wayne Airport Authority  
P.O. Box 8  
Wayne, Nebraska 68787-0008

Subject: Wayne Municipal Airport/Stan Morris Field (KLCG)  
Wayne, Nebraska  
Project No. X04  
Amendment to Agency Agreement

Dear Mr. Conradt:

The Wayne Airport Authority passed a resolution and executed an Agency Agreement for Project No. X04. This agreement allows the Nebraska Department of Aeronautics (NDA) to act as the airport sponsor's agent for this project. However, due to the Federal Aviation Administration (FAA) recommending the Sponsor initiate actions for construction, the Project No. X04 as stated needs to be changed. The attached Amendment No.1 changes the Project No. X04 to Project No. 3-31-0086-014-2017. Please sign all three (3) amendments and return two (2) copies of the amendment to NDA

Sincerely,

DEPARTMENT OF AERONAUTICS



Anna L. Lannin, P.E.  
Project Manager

Enclosure

## Main Office

### **Mailing Address**

P.O. Box 82088  
Lincoln, Nebraska 68501  
402.471.2371  
402.471.2906 fax

### **Office Location**

3431 Aviation Road Suite 150  
Lincoln, Nebraska 68524  
[www.aero.nebraska.gov](http://www.aero.nebraska.gov)

An Equal Opportunity Employer

## Navigational Aids Office

Kearney Municipal Airport  
5065 Airport Road  
Kearney, Nebraska 68847  
308.865.5696  
fax 308.865.5697

# NEBRASKA DEPARTMENT OF AERONAUTICS

Pete Ricketts  
Governor

Ronnie D. Mitchell  
Director

March 22, 2017

Mr. Jerome Conradt, Chairman  
Wayne Airport Authority  
P.O. Box 8  
Wayne, Nebraska 68787-0008

Subject: Wayne Municipal Airport/Stan Morris Field (KLCG)  
Wayne, Nebraska  
Project No. 3-31-0086-014-2017 (X04) Construct Partial Parallel Taxiways, etc.  
Project Application

Dear Mr. Conradt:

I'm enclosing three (3) copies of the Standard Form 424 page 3 (SF 424-application signature sheet) and one complete Project Application (for the Airport Authority to keep) for consideration and action at the Airport Authority's April 10, 2017 meeting. Please review and execute these forms. Return three (3) signed copies of the SF 424 page 3, and keep the complete application.

Also enclosed are three (3) copies each of the following Sponsor Certifications (FAA Form 5100) for: 129: **Construction Project Final Acceptance**; 130: **Drug-Free Workplace**; 131: **Equipment and Construction Contracts**; 132: **Project Plans and Specifications**; 135: **Certification and Disclosure Regarding Potential Conflicts of Interest** – Please sign all three copies of each certification and keep a copy of each executed certification. Return two (2) copies of each certification to the Department of Aeronautics.

The Application is the airport sponsor's final notice to the FAA that they will proceed with the project. It includes an up-to-date project description and cost estimate.

If you have any questions, please contact me at this office (402) 471-7931  
[anna.lannin@nebraska.gov](mailto:anna.lannin@nebraska.gov)

Sincerely,

DEPARTMENT OF AERONAUTICS



Anna Lannin, P.E.  
Project Manager

Enclosures

Main Office

**Mailing Address**  
P.O. Box 82088  
Lincoln, Nebraska 68501  
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**AMENDMENT NUMBER 1**  
**TO AGENCY AGREEMENT**  
**for PROJECT NO. 3-31-0086-014-2017**

In consideration of the Federal Aviation Administration (FAA) recommending that the Wayne Airport Authority (Sponsor) initiate actions for construction of the proposed project, the Agency Agreement for Project No. X04 as accepted by the Sponsor on May 9, 2011 shall be amended as follows:

1. Delete all references to Project No. X04 and replace it with Project No. 3-31-0086-014-2017.

IN WITNESS WHEREOF, the Department and Sponsor have authorized these presents to be executed by their proper officials, as of the dates shown below.

Executed by the Nebraska Department of Aeronautics this 23<sup>rd</sup> day of March, 2017.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Director

Executed by the Wayne Airport Authority this 10<sup>th</sup> day of April, 2017.

\_\_\_\_\_  
Secretary/Witness

\_\_\_\_\_  
Chairman

**Pre-Design Conference MINUTES**  
**Wayne Municipal Airport / Stan Morris Field (LCG)**  
**Wayne, Nebraska**

**AIP 3-31-0086-014**

**Thursday, March 16, 2017 at 2:30 P.M.**

Parties and personnel involved in Pre-Design Conference:

FAA:	<u>Justin Collier</u>
NDA:	<u>Barry Scheinost</u>
Wayne:	<u>Jerry Conradt &amp; Nancy Braden <b>Carl Rump</b></u>
Olsson Associates:	<u>Curtis Christianson &amp; Jeremy Olson</u>

**Attachments to Agenda:**

- A) Taxiway 'B' Plan and Profile (Sheet 10)
  - B) Taxiway 'C' Plan and Profile (Sheet 11 - 12)
  - C) Taxiway Geometrics (approved) (Exhibit C)
  - D) Taxilane Geometrics (Exhibit D)
  - E) Airport Lighting (Sheet X of Y)
  - F) Airport Drainage (Exhibit F – Exhibit F (Alt 3))
- Curt briefly explained the exhibit format and asked if everyone had a chance to print them out and look at them. Everyone has them in front of them.**

Olsson Associates Project Engineer: Curtis Christianson, P.E.

**1. Project Scope**

- Taxiway B - Partial Parallel Taxiway to Runway 18/36 (section south of Runway 5/23) – Grading & Paving
- Taxiway C - Partial Parallel Taxiway to Runway 5/23 (section east of Runway 18/36) – Grading & Paving 5
- Reconstruct three T-hangar taxilanes, not including the individual driveways to each hangar door.
- Light both Partial Parallel Taxiway to Runway 18/36 and 5/23? **Nancy mentioned that a letter has been sent to her to have an amendment for the lighting portion of the project. Justin said that the lighting portion of the project has been added into their system.**

**2. Application of FAA Standards**

AC 150/5300-13A – Airport Design  
AC 150/5320-5D – Airport Drainage Design  
AC 150/5320-6F – Airport Pavement Design and Evaluation  
AC 150/5335-5C – Standardized Method of Reporting Airport Pavement Strength – PCN  
AC 150/5340-1L – Standards for Airport Marking  
AC 150/5340-18F – Standard for Airport Sign Systems  
AC 150/5370-2F – Safety on Airports During Construction  
AC 150/5370-10G – Standards for Specifying Construction of Airports

### 3. Design Considerations

- a. Taxiway 'B' - Partial parallel from Taxiway 'A' to Runway 5/23 (see *Attachment A*)
  - i. Runway/taxiway separation will be 300-feet, which matches the ALP
  - ii. 35' width
  - iii. Fillets are designed, as discussed in previous meeting, and approved by FAA (see *Attachment C*).

Jeremy will email Justin the cross slopes of the proposed taxiways and taxilanes so Justin is able to review this before the 90% submittal.
- b. Taxiway 'C' - Partial parallel to Runway 23 (see *Attachment B*)
  - i. Runway/taxiway separation will be 225-feet, Taxiway width
    - 35' width – West of Runway 18/36
    - 25' width is shown on ALP – East of Runway 18/36
  - ii. Fillets are designed, as discussed in previous meeting, and approved by FAA (see *Attachment C*).
- c. T-hangar Taxilanes
  - i. 25' in width
  - ii. For constructability, no more than 10' or the nearest joint of the existing approaches will need to be removed both sides of the taxilanes. (see *Attachment D*)
  - iii. Owner is planning on completing full paving between hangars and taxilanes either at the time of construction or soon thereafter.
    - Taxilane grades and cross slopes set for the ultimate configuration of full paving.

Curt explained that the airport is wanting to do full paving and Justin confirmed that this would not be AIP eligible. Justin did mention to make sure we did not leave any half/partial panels when removing into the ramps for constructability. He does not want these areas to crack up and become an issue. Knowing about the airports intent to pave full approaches this may not be an issue now.

- d. Lighting
  - i. Existing lights on Taxiway A will be relocated along the intersection of Taxiway 'A' and Taxiway 'B' intersection to the north end of fillets. (see *Attachment E*)
  - ii. Full lighting of partial parallel taxiways
    - Taxiway lighting to match existing lighting on Taxiway 'A'
      - a. Upgrade to LED?

Justin will look at the layout of the lighting configuration in the upcoming week or so.

Curt talked to the Airport about the difference in Incandescent and LED lights. Carl asked what percentage of airports have the LED lights on them. Curt said that for the airports that Olsson Associates are engineers for that we install LED lights for the taxiway lights but did not have a percentage answer for Carl. The Airport has decided they would like to install the LED lighting on this project.

Curt stated that Runway 23 turnaround currently has reflectors on it but asked Justin if lighting the turnaround would be eligible due to lighting Taxiway 'C'. Justin stated that this portion would be eligible and is okay with lighting it.

- e. Signage
  - i. FAA requested to install sign at intersection of two partial parallel taxiways
  - ii. Signage AIP Eligible
  - iii. Will discuss further with Airport what signage they would like to install
  - iv. Lighted vs. Unlighted – only about a 20% difference in prices

Curt discussed the option of signing this project or if was eligible. Justin stated that in the previous meeting there was discussion of potential pilot confusion when taxiing down Bravo and turning onto Taxiway C. Justin stated that the signs are eligible for this project but it ultimately up to the airport and funding. The Airport has agreed that they would like

signage on the airport and understand that the signs will only be added to the airfield in the proposed project.

f. Drainage (see Attachment F)

i. Hangar Area

- Proposed storm sewer system
  - a. Airport currently has issues with standing water in between taxilanes
  - b. No room to install culverts under taxilanes.
  - c. Proposing storm sewer solution to eliminate standing water
    - i. Taxilanes single sloped to east side
      - 1. Pipe or Channel water in hangar area to inlets in infield area between taxilanes
      - 2. Bowl out infield area into inlets
      - 3. Pipe water under Taxiway 'A' then West under Taxiway to Runway 5 to creek.

Curt informed Justin that the Taxilanes currently drain from the South to the North to the grassed areas in between the Hangars and Taxiway A. The drainage pattern for these areas overtop the existing taxilanes and eventually outlet through a culvert under the far east taxilane. With the current situation Olsson Associates is proposing a storm sewer drainage system as represented on the exhibit. Justin stated he understands the need for this but is unsure if this will be eligible. He will talk internally with Steve Whitton and get back with Olsson Associates on this item.

ii. Airfield Drainage

- Existing drainage patterns.
  - a. Existing Storm Sewer calculations meet 25-year event prior to construction of partial parallel taxiways
- Alt. 1 with Construction of Partial Parallel Taxiways
  - a. Does not meet 25-year event, does meet 5-year event
- Alt. 2 with Construction of Partial Parallel Taxiways
  - a. Does not meet the 25-year event, does not meet 5-year event
- Alt. 3 with Construction of Partial Parallel Taxiways
  - a. Does not meet 25-year event, does meet 10-year event
- Alt. 4 with Construction of Partial Parallel Taxiways
  - a. Not shown, as the design is not fully completed
  - b. Similar to Alt. 3
    - Would have to maximize drainage area to 17 acres flowing to west side of Taxiway 'B'
    - Would consist of regrading ditch on north side of Taxiway 'A' just west of Taxiway 'B' and have water flow to west into hangar area pipe system on north side of Taxiway 'A'
    - Based on observations on analysis, this option should meet 25-year event.

The airfield drainage was talked in length about the current conditions and the future conditions of the Airfield. Justin has concerns with cost of the potential culverts under existing pavement. Justin stated that he will read the drainage AC more and talk internally on what they feel is the design standard they would like Olsson Associates to follow for this project.

g. Geotechnical Report

- i. Existing soils need to be treated to meet FAA AC 150/5320-6F.
- ii. Proposed action is P-301 Soil Cement Base Course (3% by weight minimum) –
  - a. 9-inch treatment depth

Curt explained that the above stated is the recommended treatment. Barry asked what treatment was used for the Runway projects. Curt explained that Fly Ash was used for the Runway project but the price per square yard for the two products is relatively the same and the cement treatment would be a more sufficient option.

4. **Regional Modification to FAA Standards**

- a. None anticipated at this time.

5. **Schedule for Plans & Specification Review, Advertisement, Bid Opening And Award**

Engineering Agreement signed – February 13, 2017  
Preliminary Design Report and CSPP submittal – April 2017  
Draft Plans, Specifications and Design Report (90%) – May 14, 2017  
Final Plans, Specifications and Design Report (100%) – May, 2017, or 14 days after review comments are received, whichever is later  
Bid Opening – June 2017, or as soon as possible after FAA review is received.  
**Justin stated that June 30<sup>th</sup> is the drop dead date. He would like to see something early June.**  
FAA Grant Issuance – July 2017  
Award of Contract upon receipt of FAA Grant  
Notice to Proceed – August 2017, if Grant has been received in sufficient time  
Completion –working days allowed for the construction are still being calculated by OA  
Close Out – within 90 days of final acceptance

Submittals

- a. Paper or electronic?  
b. Half (11 x 17) and/or Full (22x34)?  
c. Airport, NDA, FAA?

**FAA: 1 Half; 1 hard copy of engineers report and specifications and 1 electronic of all documents.**

**NDA: 1 Full (Preliminary Submittal); 1 Half (Final Submittal); hard copies of engineers report and specifications.**

**Airport: 1 Full and 1 Half; hard copy of engineers report and specifications and 1 electronic of all documents.**

6. **CIP Data Sheets**

- i. Pave Partial Parallel Taxiway Runway 18/36 - \$890,000  
ii. Pave Partial Parallel Taxiway Runway 5/23 - \$560,000  
iii. Reconstruct Hangar Taxilanes - \$180,000  
iv. Light Partial Parallel Taxiway Runway 18/36 – \$119,500  
v. Light Partial Parallel Taxiway Runway 5/23 - \$120,000  
vi. Total CIP DATA Sheets - \$1,869,500  
b. All work is AIP eligible.

7. **Haul Routes**

- a. Construction haul route(s) will be further evaluated for the 30% submittal.  
b. Aircraft routing will be defined by open pavements and isolated by barricades and other warning devices.

8. **Environmental Considerations**

- a. FONSI approved by FAA  
b. COE 404 permit for wetland impact near Runway 23 turnaround. Permit Application will be submitted at 30% design stage. Permit typically takes 60 days from submittal. Anticipate permit in April. FAA is okay with bid advertisement before permit is received. Owner has a small risk that COE permit may require changes to design. **Justin stated that it would be acceptable to start advertising, prior to receiving the 404 permit.**  
c. Flood Plain Study and Permit Application **Olsson is working on the flood plain study and permit application.**

**Actions Required by Individual Parties**

**Olsson Associates:**

1. Submit Cross Slopes to FAA
2. Submit complete lighting configuration to FAA
3. Submit jointing layout to FAA
4. Submit 30% plans in the next week to FAA
5. Meet with the Airport to discuss signage options
6. Put together amendment for additional lighting work

**FAA:**

1. Discuss internally the drainage design criteria
2. Discuss eligibility of storm system by the hangars
3. Review lighting configuration
4. Review jointing layout
  - a. See Attached Email Received 3/17/17

**Nancy Braden - RE: hangar approaches**

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**From:** "Lannin, Anna" <anna.lannin@nebraska.gov>  
**To:** Nancy Braden <nancy@cityofwayne.org>  
**Date:** 04/06/2017 8:02 AM  
**Subject:** RE: hangar approaches

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Yes but the required engineering would be similar to the requirement in the state grant program. The federal requirements/provisions should not be included.

There are no bidding requirements in the program. You may advertise for bids separately or it would be acceptable do the work as a change order to the federal project.

**Anna Lannin, P.E.**

*Division Manager* | PLANNING & PROGRAMMING DIVISION

**Nebraska Department of Aeronautics**

OFFICE [402-471-7931](tel:402-471-7931)

[anna.lannin@nebraska.gov](mailto:anna.lannin@nebraska.gov)

[Web Page](#) | [Facebook](#)

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**From:** Nancy Braden [[nancy@cityofwayne.org](mailto:nancy@cityofwayne.org)]  
**Sent:** Wednesday, April 05, 2017 3:51 PM  
**To:** Lannin, Anna  
**Subject:** hangar approaches

Anna,

I was asked to find out if we needed to have the hangar approaches engineered and what your bidding requirements are for the hangar program.

*Nancy L. Braden*

Finance Director, City of Wayne

306 Pearl, PO Box 8, Wayne, NE 68787

phone [402-375-1733](tel:402-375-1733); fax [402-375-4712](tel:402-375-4712)

[www.waynene.org](http://www.waynene.org)

	# of credit cards 2010-11	gallons sold 2010-11	# of credit cards 2011-12	gallons sold 2011-12	# of credit cards 2012-13	gallons sold 2012-13	# of credit cards 2013-14	gallons sold 2013-14	# of credit cards 2014-15	gallons sold 2014-15	# of credit cards 2015-16	gallons sold 2015-16	# of credit cards 2016-17	gallons sold 2016-17
Oct			12	390.10	13	309.70	11	92.10	62	2,406.78	49	1504.05	41	1916.97
Nov			14	439.55	13	573.60	0	-	18	698.95	26	1305.76	37	1702.14
Dec			18	380.90	24	734.10	0	-	6	145.64	16	630.16	22	851.66
Jan			18	334.91	9	312.10	8	431.92	30	603.09	11	284.17	11	560.97
Feb			14	386.40	7	308.00	3	223.28	17	306.87	12	413.69	32	1119.52
Mar	12	311.36	21	506.10	12	398.40	6	661.30	39	1,268.71	22	533.62	21	682.37
Apr	18	524.16	23	748.50	20	675.60	17	720.12	36	1,463.73	18	470.32		
May	8	150.61	18	453.50	27	928.50	26	1,304.37	26	1,172.65	52	2051.15		
June	15	294.34	25	575.70	32	1,517.40	43	1,453.42	51	1,612.79	77	2559.63		
July	13	1,255.09	42	1,134.40	13	3,043.16	149	5,737.26	229	8,947.59	246	9070.53		
Aug	16	1,629.05	32	982.70	89	4,353.90	112	4,424.58	93	4,469.12	91	3427.25		
Sept	13	3,324.90	23	486.90	58	2,603.23	75	2,664.14	93	3,200.54	71	3090.04		
	<b>95</b>	<b>7,489.51</b>	<b>260</b>	<b>6,819.66</b>	<b>317</b>	<b>15,757.69</b>	<b>450</b>	<b>17,712.49</b>	<b>700</b>	<b>26,296.46</b>	<b>691</b>	<b>25,340.37</b>	<b>164</b>	<b>6,833.63</b>