

WAYNE MUNICIPAL
AIRPORT AUTHORITY
AMENDED AGENDA
May 8, 2017
7:00 p.m.

1. Call to Order

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the east wall of the Airport Terminal Meeting Room.

The Airport Authority reserves the right to adjourn into executive session as per Section 84-1410 of the Nebraska Revised Statutes.

Public Comments - Anyone desiring to speak on an agenda item is invited to do so, and should limit themselves to three minutes after being recognized by the Chair.

2. Pledge of Allegiance

3. Approval of Minutes

4. Approval of Claims

5. New Business

- Crack/Joint Sealing and Marking Program
- Chicken Show

6. Old Business

- Parallel Taxiway to Runway 17/35 Paving & lighting
 - i. Update
- Airport Projects
- Other business

7. Airport Managers comments

8. Member comments

9. Adjourn

WAYNE MUNICIPAL AIRPORT AUTHORITY

April 10, 2017

7:00 P.M.

The regular meeting of the Airport Authority of the City of Wayne was called to order at the Nancy Braden Terminal Building on the above date and time by Chairman Jerome Conradt. The following members were present: Jerome Conradt, Tom Schmitz, Carl Rump and David Ley. Also, attending the meeting were Nancy Braden Airport Authority Treasurer, Kyle Dahl Airport Authority Attorney, Tom Becker Airport Manager & FBO, Curtis Christianson Olsson Associates, Karma Schulte, Jim Hoffman, Sandy Hoffman, Todd Luedeke and Dawn Navrkal.

Rump moved and Schmitz 2nd to approve the minutes of the March 13, 2017 meeting. Roll was called with the following results: Yeas: Rump, Schmitz, Conradt and Ley. Nays: None. The Chairman declared the motion carried.

Ley moved and Rump 2nd to accept all the claims presented as of April 10, 2017. Roll was called with the following results: Yeas: Rump, Schmitz, Conradt and Ley. Nays: None. The Chairman declared the motion carried.

Ley moved and Schmitz 2nd that we approve Amendment Number 1 to Agency Agreement for PROJECT NO. 3-31-0086-014-2017. Roll was called with the following results: Yeas: Rump, Schmitz, Conradt and Ley. Nays: None. The Chairman declared the motion carried.

Ley moved and Schmitz 2nd that we increase Taxiway project to extend concrete to hangers. Roll was called with the following results: Yeas: Rump, Schmitz, Conradt and Ley. Nays: None. The Chairman declared the motion carried.

Rump moved and Schmitz 2nd that we approve purchase of chemical sprayer for the approximate cost of \$1,800.00. Roll was called with the following results: Yeas: Rump, Schmitz, Conradt and Ley. Nays: None. The Chairman declared the motion carried.

Other matters requiring the attention of the Authority were discussed and it was determined that no further formal actions on these matters were needed.

There being no further business, Chairman Conradt adjourned the meeting.

David R. Ley, Secretary

WAYNE AIRPORT AUTHORITY
BANK SUMMARY
CHECKING ACCOUNT
May 8, 2017

PREVIOUS BALANCE 324,959.18

DEPOSITS:

Interest on checking account	67.22
Avgas	2,753.33
Hangar Rent	960.00
County Treasurer	2,852.06

6,632.61

TOTAL AVAILABLE 331,591.79

CLAIMS:

Claims Paid April 10, 2017	89,296.85
Claims Paid April 12, 2017	977.90
Claims Paid April 20, 2017	1,649.85

BOOK BALANCE AS OF April 30, 2017 239,667.19

Plus Outstanding Checks .00

Less Outstanding Deposits .00

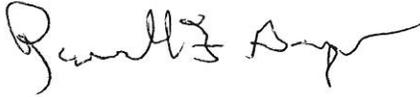
BANK BALANCE AS OF April 30, 2017 239,667.19

WAYNE MUNICIPAL
AIRPORT AUTHORITY
April 12, 2017

Ck #7146	Wayne Co Treasurer – Taxes on building	977.90
	April 20,2017	
Ck #7147	Bomgaars – sprayer	1,649.85
	May 1, 2017	
Ck #7148	Sapp Bros – Avgas	13,460.00
	TOTAL	\$ 16,087.75
	May 8, 2017	
Ck #7149	American Broadband – telephone	91.54
Ck #7150	Appearra – Rugs & mops.....	59.00
Ck #7151	Becker Flying Service – Managers contract.....	2,000.00
	Less FBO lease	(100.00)
	Less storage bldg.	(61.00)
		1,839.00
EFT	Black Hills Energy – natural gas	167.26
Ck #7152	Bomgaars – plants, chain lube, flags, flag bracket	150.77
Ck #7153	Century Link – DSL.....	71.99
Ck #7154	Chesterman Co – Water dispenser rental	7.00
Ck #7155	City of Wayne NDB/AWOS	21.18
	Apron lighting.....	54.18
	House	180.09
	Terminal/hangar.....	688.42
	Shop.....	103.18
	Office & irrigation	97.04
	Notices.....	40.23
	Treasurer's fee	500.00
		1,687.32
EFT	Department of Aeronautics – Terminal/Hangar	1,182.00
	AWOS.....	383.33
		1,565.33
Ck #7156	Heartland Natural Gas – natural gas	79.28
Ck #7156	Helena Chemical CO. – chemicals	140.00
Ck #7157	Jim Hoffman – Digital TV	48.19
Ck #7158	John Deere Financial – mower blades, V-belts, radio.....	271.91
Ck #7159	Northeast Nebraska Public Power District – Electricity PAPI's	46.36
Ck #7160	O'Reilly Auto Parts – mower oil & filter	25.05
Ck #7161	Olsson Associates – estimate #2 final design & geotechnical services	19,873.87
EFT	Verizon – cell phone	91.13
Ck #7162	Wisner West – Gasoline	172.32
Ck #7163	Arnold L Rief – incentive for Instrument license.....	20,000.00
	TOTAL	\$ 46,387.32

To: Nebraska Airports

From: Russell F. Gasper, P.E.
Division Manager



Date: April 25, 2017

Subject: Crack/Joint Sealing and Marking Programs

Once again, this is the time of year to start planning ahead for pavement maintenance at your airport. The Nebraska Department of Aeronautics (NDA) can assist with pavement maintenance through the crack/joint sealing program and marking program. Crack/joint sealing can extend the useful life of pavement if performed on a timely and regular basis. Pavement marking can enhance safety and appearance.

Both the Crack/Joint Sealing and the Marking Programs are again being offered through the NDA. The costs of these programs are as follows:

CRACK/JOINT SEALING PROGRAM: The cost is \$0.35/lineal foot. This cost includes two NDA personnel, NDA equipment and NDA supplied filler materials. **Please note the following items:**

- **All cracks must be free of weeds before the crew arrives.** If the weeds are not removed prior to the NDA's arrival, the NDA crew will leave and you will be moved to the bottom of the list.
- **Cracks and joints that are more than 3/4-inch wide are not suitable for sealing/repairing under this program.** If your airport has cracks wider than 3/4-inch wide, you may contact me or any of the NDA engineers for assistance in determining a more suitable repair process.
- **The airport is required to provide personnel to assist with the work, per the agreement.** Typically, we just need one person to drive a vehicle (Pick-up truck), as the NDA crew walks behind providing instruction/directions.
- *It is imperative that you furnish a driver when needed.* We can not wait all day for a driver to show up, as that increases the cost of the program.
- **Advance Notice.** The crew will give as much advanced notice (approximately one week) as possible before arriving at your airport.

MARKING PROGRAM: The costs are summarized in the following Table:

2017 NDA Marking Rates

	Amount of Marking	
	> 4,000 sf	< 4,000 sf
Remark (over existing paint)	0.30	0.40
New Marking	0.40	0.50

We can provide an estimate of the square footage at your airport, upon request. The NDA supplies the personnel, equipment and paint.

HOW TO SIGN UP:

Included are a crack /joint sealing agreement and a marking agreement for your convenience. If you plan to participate in either program, please fill the applicable contract out completely, **including:**

- Not to exceed (NTE) footage to be sealed or
- Areas to be sealed or marked
- Contact people with telephone numbers

We will discuss specific requirements with the people listed that can authorize work exceeding the amount set forth in the agreement.

If you are going to participate in only one program, only return the appropriate agreement for that program. Sign the form(s) and return to this office by **May 30, 2017** so that we can plan the season efficiently. If you have any questions about either program or how to fill out the paperwork, please contact me at 402-471-7700 or russ.gasper@nebraska.gov at your convenience.

NEBRASKA DEPARTMENT OF AERONAUTICS

**CRACK & JOINT SEALING PROGRAM AGREEMENT
2017**

PROJECT NO. 17-22

This agreement is made and entered into by and between Wayne Airport Authority for the Wayne Municipal Airport, hereinafter referred to as Sponsor, and the State of Nebraska, Department of Aeronautics, hereinafter referred to as Department,

The Department, subject to and in consideration of the terms of this Agreement, hereby agrees to seal cracks and joints **that are not more than 3/4" wide** on the existing paved surfaces on the subject airport. The Department's assistance will be provided in accordance with, and limited to, the terms outlined in this agreement and any addenda thereto, attached hereto and incorporated herein by reference.

The Department shall not be responsible or liable in any manner to the Sponsor or to any other person whatsoever for any claim, demand, actions or causes of actions of any kind or character arising out of, or by reason of, the execution of this agreement or the negligent performance and completion of the work and improvements provided for herein by the Sponsor or its agents or arising out of any contract let by the Sponsor for the performance of any of the work provided herein.

The Sponsor agrees to indemnify, save and hold harmless the State of Nebraska and all of its departments, agents and employees of and from any and all claims, demands, actions or causes of action of whatsoever nature or character arising out of, or by reason of, the execution or performance of the work provided for herein by the Sponsor or its agents. The Sponsor further agrees to defend, at its own sole cost and expense, any action or proceeding commenced for the purpose of asserting any claim of whatsoever character arising hereunder as a result of work performed by the Sponsor or its agents.

After the joint and crack repair, the paved surfaces may need to be marked or remarked. Such marking is not a part of this agreement and may be accomplished by the Sponsor with their own material and personnel, or by separate agreement with the Department.

SPONSOR'S OBLIGATIONS:

The Sponsor's responsibilities shall include:

- Prior to sealing, removal of weeds that may be growing in the cracks and joints, and cleaning of paved surfaces (brooming or sweeping) if necessary.
- Prior to sealing, cleaning of paved surfaces (brooming or sweeping) if needed.
- After sealing, cleanup of the paved surfaces (brooming or sweeping).
- Removal and disposal of all debris, including but not limited to boxes, pallets, paper, plastic, etc.

It is agreed that the Sponsor, solely on its own and independent from the Department, will provide and pay for up to one (1) personnel to assist in this project. In addition, the Sponsor also agrees to provide the following:

The Sponsor also agrees that the following person(s) may authorize work exceeding the amount set forth in this contract:

Name: _____ Phone # _____

Name: _____ Phone # _____

The Sponsor agrees to pay the Department for its share of the cost of crack filling, which shall be assessed upon completion of the project. Payment shall be made based on linear feet actually filled and days actually worked, as follows.

- 1) \$0.35/ft, not to exceed (NTE) _____ total linear feet. The following areas are a breakdown of the NTE and are estimates by the Sponsor of areas needing crack filling.** The Sponsor will indicate their priorities for areas needing work.

			Priority Number
_____	Runway	_____ lin. ft.	_____
_____	Runway	_____ lin. ft.	_____
_____	Taxiway	_____ lin. ft.	_____
_____	Taxiway	_____ lin. ft.	_____
_____	Ramp	_____ lin. ft.	_____
_____	Ramp	_____ lin. ft.	_____
_____	Other	_____ lin. ft.	_____
_____	Other	_____ lin. ft.	_____
_____	Other	_____ lin. ft.	_____

** NOTE: Measuring of areas for completing this form is the Sponsor's responsibility.

DEPARTMENT'S OBLIGATIONS:

The Department will provide the labor, tools, equipment, materials and supplies necessary to complete the project, excluding cleanup.

The Department agrees that if the not-to-exceed footage is reached and there remains crack and joint filling to be accomplished, then the Department's representative will contact the person designated by the Sponsor for written authorization to exceed said estimated footage. The Department will not proceed without such written authorization.

The Department's personnel will maintain daily log sheets and measure the footage accomplished on a daily basis. Upon completion of the project, the Department will calculate the Sponsor's costs based on the daily logs and issue a statement of Sponsor's costs. The Department will place the billing on accounts receivable and forward the statement to the Sponsor within thirty (30) days of project completion. This statement will be due and payable upon receipt.

IN WITNESS WHEREOF, the parties hereto have authorized this agreement to be executed by the undersigned.

Executed by the Department of Aeronautics this ____ day of _____, 2017.

STATE OF NEBRASKA
DEPARTMENT OF AERONAUTICS

(Witness)

(Director)

Executed by the _____ this ____ day of _____, 2017.

ATTEST: _____
(Clerk/Secretary)

(Mayor/Chairman)

**NEBRASKA DEPARTMENT OF AERONAUTICS
MARKING PROGRAM AGREEMENT
2017**

PROJECT NO. 17-22M

This agreement is made and entered into by and between the Wayne Airport Authority for the Wayne Municipal Airport, hereinafter referred to as Sponsor, and the State of Nebraska, Department of Aeronautics, hereinafter referred to as Department.

The Department, subject to and in consideration of the terms of this Agreement, hereby agrees to mark or re-mark existing paved surfaces in the air operations area on the subject airport. The Department's assistance will be provided in accordance with and limited to the terms outlined in this agreement and any addenda thereto, attached hereto and incorporated herein by reference.

The Department shall not be responsible or liable in any manner to the Sponsor or to any other person whatsoever for any claim, demand, actions or causes of actions of any kind or character arising out of, or by reason of, the execution of this agreement or the negligent performance and completion of the work and improvements provided for herein by the Sponsor or its agents or arising out of any contract let by the Sponsor for the performance of any of the work provided herein.

The Sponsor agrees to indemnify, save and hold harmless the State of Nebraska and all of its departments, agents and employees of and from any and all claims, demands, actions or causes of action of whatsoever nature or character arising out of, or by reason of, the execution or performance of the work provided for herein by the Sponsor or its agents. The Sponsor further agrees to defend, at its own sole cost and expense, any action or proceeding commenced for the purpose of asserting any claim of whatsoever character arising hereunder as a result of work performed by the Sponsor or its agents.

SPONSOR'S OBLIGATIONS:

The Sponsor agrees to sweep all areas to be marked with their own equipment immediately prior to marking start-up.

The Sponsor agrees to pay the Department for its share of the cost of marking, which shall be assessed upon completion of the project. Payment shall be made based on square feet actually marked, as follows.

2017 NDA Marking Rates

	Amount of Marking	
	> 4,000 sf	< 4,000 sf
Remark (over existing paint)	0.30	0.40
New Marking	0.40	0.50

Areas to be marked are listed below by the Sponsor.

Runway _____
 Runway _____
 Taxiway _____
 Taxiway _____
 Taxiway _____
 Apron _____
 Apron _____

DEPARTMENT'S OBLIGATIONS:

The Department will provide all labor, tools, equipment, materials and supplies necessary to complete the project.

The Department's personnel will maintain daily log sheets and measure the square feet accomplished on a daily basis. Upon completion of the project, the Sponsor's costs will be calculated based on the daily logs and a statement of Sponsor's costs will be issued. The Department will place the billing on accounts receivable and forward the statement to the Sponsor within thirty (30) days of project completion. This statement will be due and payable upon receipt.

IN WITNESS WHEREOF, the parties hereto have authorized this agreement to be executed by the undersigned.

Executed by the Department of Aeronautics this ____ day of _____, 2017.

STATE OF NEBRASKA
DEPARTMENT OF AERONAUTICS

(Witness)

(Director)

Executed by the _____ this ____ day of _____, 2017.

ATTEST: _____
(Clerk/Secretary)

(Mayor/Chairman)

**JOIN US FOR THE 2017
WAYNE MUNICIPAL AIRPORT FLY-IN
WAYNE, NEBRASKA**

**THE FLY-IN IS IN CONNECTION WITH THE ANNUAL WAYNE CHICKEN SHOW
SATURDAY JULY 8, 2017 AND SUNDAY JULY 9, 2017**

SATURDAY

COFFEE & ROLLS 7:00 A.M. to 10:00 A.M.
OMELET FEED — 7:30 to 9:00 A.M. — Downtown on Main Street (FLY-IN'S FREE)
Transportation to Saturday's CHICKEN SHOW Events provided

SUNDAY FLY-IN

Food served from 9:00 A.M. — 1:00 P.M. (FLY-IN'S FREE)
Crowing Motors Car Show. 9:00 A.M. — 1:00 P.M.
Poker Run for motorcycles & cars — 1:00 P.M.
Sign-in starts at 11:30 A.M. @ the airport

(Free Young Eagle plane rides Saturday time 8:30 A.M. to 2:00 P.M. Depending on weather)
Sponsored by the EAA Chapter 291 from Martin Field, South Sioux City Nebraska

Discovery flights available on Saturday for a fee for those interested in taking Flying Lessons



THE ANNUAL WAYNE CHICKEN SHOW HAS SOMETHING FOR ALL AGES

www.chickenshow.com

For airport fly-in information call Nancy Braden @ 402-375-1733

nancy@cityofwayne.org

SPONSORS

Wayne Airport Authority, Becker Flying Service, Wayne Chicken Show

Airport 402-375-1984

Elevation 1430' --- 42°14'23"N 96°59'01"W

CTAF UNICOM 122.8 --- 120.125 AWOS

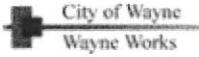
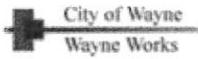


Table with columns: Account, Name, Balance. Includes sections for Fund: 700 - AIRPORT, Assets, Liability, Equity, and Total Liabilities, Equity and Current Surplus (Deficit).



Budget Report

Account Summary

For Fiscal: FY 2016-17 Period Ending: 05/31/2017

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 700 - AIRPORT							
Revenue							
<u>700-100-312000</u>	PROPERTY TAXES	85,565.00	85,565.00	0.00	15,946.49	-69,618.51	18.64 %
<u>700-100-312001</u>	Property Tax Credit - State	0.00	0.00	0.00	1,848.20	1,848.20	0.00 %
<u>700-100-312003</u>	Personal Property Tax Relief Collec	0.00	0.00	0.00	247.47	247.47	0.00 %
<u>700-100-312004</u>	Public Service Personal Property Ta	0.00	0.00	0.00	45.36	45.36	0.00 %
<u>700-104-351000</u>	HOMESTEAD EXEMPTION	0.00	0.00	0.00	905.58	905.58	0.00 %
<u>700-105-355000</u>	MOTOR VEHICLE PRORATE TAX ALL	170.00	170.00	0.00	29.74	-140.26	17.49 %
<u>700-106-421000</u>	INTEREST ON INVESTMENTS	500.00	500.00	0.00	370.86	-129.14	74.17 %
<u>700-591-342000</u>	FEDERAL GRANTS	1,350,000.00	1,350,000.00	0.00	0.00	-1,350,000.00	0.00 %
<u>700-591-390000</u>	AERIAL APPLICATORS PERMIT	2,000.00	2,000.00	0.00	1,000.00	-1,000.00	50.00 %
<u>700-591-391000</u>	RENTALS	42,932.00	42,932.00	0.00	32,123.20	-10,808.80	74.82 %
<u>700-591-392000</u>	FARM INCOME	54,802.00	54,802.00	0.00	49,801.50	-5,000.50	90.88 %
<u>700-591-393000</u>	AvGas sales	110,000.00	110,000.00	625.51	40,927.94	-69,072.06	37.21 %
<u>700-591-394000</u>	MISCELLANEOUS	100.00	100.00	-10,000.00	130,625.13	130,525.13	10,625.13 %
	Revenue Total:	1,646,069.00	1,646,069.00	-9,374.49	273,871.47	-1,372,197.53	16.64 %
Expense							
<u>700-591-20000</u>	AIRPORT UTILITIES	18,890.00	18,890.00	0.00	11,741.79	7,148.21	62.16 %
<u>700-591-21000</u>	AIRPORT TELEPHONE	2,952.00	2,952.00	0.00	1,690.04	1,261.96	57.25 %
<u>700-591-24000</u>	AIRPORT OTHER CONTRACT SERV	30,000.00	30,000.00	0.00	17,500.00	12,500.00	58.33 %
<u>700-591-24004</u>	HANGER/Terminal LOAN	14,392.00	14,392.00	0.00	8,274.00	6,118.00	57.49 %
<u>700-591-24005</u>	City Loan	17,500.00	17,500.00	0.00	17,500.00	0.00	100.00 %
<u>700-591-30000</u>	AIR OFFICE SUPPLIES	125.00	125.00	0.00	12.40	112.60	9.92 %
<u>700-591-31000</u>	AIR PRINTING	100.00	100.00	0.00	0.00	100.00	0.00 %
<u>700-591-32000</u>	AIR PUBLICATIONS	750.00	750.00	0.00	232.57	517.43	31.01 %
<u>700-591-33000</u>	AIR - PROMOTIONS & ADVERTISIN	2,995.00	2,995.00	0.00	695.00	2,300.00	23.21 %
<u>700-591-35000</u>	AIR POSTAGE	350.00	350.00	0.00	127.68	222.32	36.48 %
<u>700-591-37000</u>	AIR PROFESSIONAL SERVICES	9,400.00	9,400.00	0.00	5,262.83	4,137.17	55.99 %
<u>700-591-38000</u>	AIR INSURANCE	18,191.00	18,191.00	0.00	17,601.11	589.89	96.76 %
<u>700-591-43000</u>	AIR COMMUNICATIONS MAINTENA	200.00	200.00	0.00	0.00	200.00	0.00 %
<u>700-591-44000</u>	AIR RENTS & LEASES	6,528.00	6,528.00	0.00	3,215.65	3,312.35	49.26 %
<u>700-591-45000</u>	AIR MISCELLANEOUS	150.00	150.00	0.00	0.00	150.00	0.00 %
<u>700-591-47000</u>	AIR MEMBERSHIP & DUES	350.00	350.00	0.00	350.00	0.00	100.00 %
<u>700-591-48000</u>	AIR TRAVEL, CONF & MEETINGS	2,000.00	2,000.00	0.00	938.39	1,061.61	46.92 %
<u>700-591-55000</u>	AIR VEHICLE MAINTENANCE	5,000.00	5,000.00	0.00	129.17	4,870.83	2.58 %
<u>700-591-56000</u>	AIR VEHICLE EXPENSE	5,000.00	5,000.00	0.00	675.17	4,324.83	13.50 %
<u>700-591-56001</u>	Air - AvGas	120,000.00	120,000.00	13,460.00	40,189.20	79,810.80	33.49 %
<u>700-591-57000</u>	AIR EQUIP & OPERATING EXP	15,000.00	15,000.00	0.00	4,743.10	10,256.90	31.62 %
<u>700-591-58000</u>	AIR MAINT- BUILDING & GROUNDS	15,000.00	15,000.00	0.00	5,762.70	9,237.30	38.42 %
<u>700-591-64005</u>	AIR INTEREST REDEMPTION	306.00	306.00	0.00	306.25	-0.25	100.08 %
<u>700-591-84700</u>	Airport Improvements	1,500,000.00	1,500,000.00	0.00	132,344.29	1,367,655.71	8.82 %
	Expense Total:	1,785,179.00	1,785,179.00	13,460.00	269,291.34	1,515,887.66	15.08 %
	Fund: 700 - AIRPORT Surplus (Deficit):	-139,110.00	-139,110.00	-22,834.49	4,580.13	143,690.13	-3.29 %
	Report Surplus (Deficit):	-139,110.00	-139,110.00	-22,834.49	4,580.13	143,690.13	-3.29 %