

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
AGENDA  
September 10, 2018  
5:30 p.m.

1. Call to Order

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the east wall of the Airport Terminal Meeting Room.

The Airport Authority reserves the right to adjourn into executive session as per Section 84-1410 of the Nebraska Revised Statutes.

Public Comments - Anyone desiring to speak on an agenda item is invited to do so, and should limit themselves to three minutes after being recognized by the Chair.

2. Pledge of Allegiance

3. Approval of Minutes

4. Approval of Claims

5. New Business

- Public hearing for budget 5:30 P.M.
- Resolution 2018-3 Approval and Adoption of 2018-19 Budget

6. Old Business

- Parallel Taxiway to Runway 17/35 Paving & lighting
- Airport attorney

7. Airport Managers comments

8. Member comments

9. Other business

10. Adjourn

WAYNE MUNICIPAL AIRPORT AUTHORITY

August 13, 2018

5:30 P.M.

The regular meeting of the Airport Authority of the City of Wayne was called to order at the Nancy Braden Terminal Building on the above date and time by Chairman Tom Schmitz. The following members were present: Tom Schmitz, Travis Meyer, Carl Rump, Rod Tompkins and David Ley. Also, attending the meeting were Beth Porter Airport Authority Treasurer, Curtis Christianson & David Post Olsson Associates, Karma Schulte Becker Flying Service, Jim Hoffman, Sandy Hoffman and Todd Luedtke.

Rump moved and Meyer 2<sup>nd</sup> to approve the minutes of the July 9 regular and July 30, 2018 special meeting. Roll was called with the following results: Yeas: Schmitz, Meyer, Rump, Tompkins and Ley. Nays: None. The Chairman declared the motion carried.

Meyer moved and Tompkins 2<sup>nd</sup> to accept all the claims presented as of August 13, 2018. Roll was called with the following results: Yeas: Schmitz, Meyer, Rump, Tompkins and Ley. Nays: None. The Chairman declared the motion carried.

Meyer moved and Rump 2<sup>nd</sup> to accept the donation of the City of Wayne snow blade and pay to have it rebuilt to be compatible with our present equipment. Roll was called with the following results: Yeas: Schmitz, Meyer, Rump, Tompkins and Ley. Nays: None. The Chairman declared the motion carried.

Meyer moved and Tompkins 2<sup>nd</sup> that we give the excess few beams and bridge railing to avoid cost of transporting. Roll was called with the following results: Yeas: Schmitz, Meyer, Rump, Tompkins and Ley. Nays: None. The Chairman declared the motion carried.

It was the consensus of the Board to hire a local attorney when needed and not require attendance at every meeting. Costs were requested.

It was the consensus of the Board to go forward with application for hangar loan program with Nebraska Department of Aviation to fund approaches to hangers.

Discussion was had on the Airport Fly In, Chicken Day Car Show and promotions of aviation at the airport. Further consideration will be given

Other matters requiring the attention of the Authority were discussed and it was determined that no further formal actions on these matters were needed.

There being no further business, Chairman Schmitz adjourned the meeting at 7:00 PM.

David R. Ley, Secretary

WAYNE AIRPORT AUTHORITY  
BANK SUMMARY  
CHECKING ACCOUNT  
AUGUST 31, 2018

PREVIOUS BALANCE 299,441.80

DEPOSITS:

Interest on checking account	168.88
Avgas	16,760.22
County Treasurer	1,736.54
State of NE	363,122.43
	381,788.07

TOTAL AVAILABLE 681,229.87

CLAIMS:

Claims Paid AUGUST 444,694.82

BOOK BALANCE AS OF AUGUST 31, 2018 236,535.05

Plus Outstanding Checks 57.40

Less Outstanding Deposits 0.00

BANK BALANCE AS OF AUGUST 31, 2018 236,592.45

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
August 16, 2018

EFT NE Dept of Agriculture- Annual device registration ..... 38.64

August 21, 2018

Ck # 7464 Sapp Bros Petroleum- Avgas..... 15,365.36

September 10, 2018

Ck # 7465 American Broadband – Telephone ..... 91.52

Ck # 7466 Appeara – Rugs & mops..... 59.00

Ck # 7467 Becker Flying Service –  
           Managers contract ..... 2,000.00  
           Less FBO lease ..... (100.00)  
           Less storage bldg..... (61.00) ..... 1,839.00

Ck # 7468 Beiermann Electric- Troubleshoot hangar lighting ..... 38.50

EFT Black Hills Energy- Natural gas ..... 60.84

Ck # 7469 Bomgaars – Paint, fasteners, stones ..... 81.05

Ck # 7470 Century Link – DSL..... 88.99

Ck # 7471 City of Wayne  
           AWOS..... 12.69  
           Apron lighting..... 54.72  
           House ..... 211.21  
           Terminal/hangar..... 586.33  
           Shop..... 73.24  
           Office & irrigation ..... 267.32  
           Treasurer's Fee..... 500.00 ..... 1,705.51

EFT Department of Aeronautics –  
           Terminal/Hangar ..... 1,182.00  
           AWOS..... 383.33 ..... 1,565.33

Ck # 7472 Gill Hauling- trash removal..... 55.00

Ck # 7473 Heritage Industries- Sign ..... 421.00

Ck # 7474 Jim Hoffman – Digital TV ..... 48.19

Ck # 7475 Johnny's Pest Control- Pest control..... 50.00

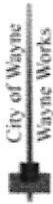
Ck # 7476 Knife River Midwest LLC- Progress Estimate #3 ..... 205,323.73

Ck # 7477 Northeast Power – Electricity PAPI's ..... 96.35

EFT Verizon – Cell phone ..... 74.21

Ck # 7478 Wisner West- Diesel & gas ..... 117.94

TOTAL ..... \$211,716.16



City of Wayne, NE

# Budget Worksheet

## Account Summary

For Fiscal: 2017-2018 Period Ending: 09/30/2018

Defined Budgets

	2015-2016 Total Budget	2015-2016 Total Activity	FY 2016-17 Total Budget	FY 2016-17 Total Activity	2017-2018 Total Budget	2017-2018 YTD Activity	2017-2018 Projected YE	2018-2019 Dept. Request	2018-2019 Proposed Budget
<b>Fund: 700 - AIRPORT</b>									
<b>Revenue</b>									
<b>Department: 100 - Property Taxes</b>									
700-100-312000	81,189.00	75,797.74	85,565.00	79,060.84	84,392.00	59,279.89	80,489.00	85,742.15	85,742.15
700-100-312001	0.00	3,754.02	0.00	3,688.27	0.00	3,752.26	3,752.00	0.00	0.00
700-100-312003	0.00	0.00	0.00	494.94	0.00	943.58	622.40	0.00	0.00
700-100-312004	0.00	0.00	0.00	81.75	0.00	44.70	45.00	0.00	0.00
700-100-351000	0.00	2,641.26	0.00	2,716.74	0.00	2,172.51	1,810.00	0.00	0.00
<b>Department: 100 - Property Taxes Total:</b>									
	<b>81,189.00</b>	<b>82,193.02</b>	<b>85,565.00</b>	<b>86,042.54</b>	<b>84,392.00</b>	<b>66,192.94</b>	<b>86,718.40</b>	<b>85,742.15</b>	<b>85,742.15</b>
<b>Department: 105 - OTHER</b>									
700-105-355000	170.00	142.18	170.00	114.68	170.00	156.60	120.00	170.00	170.00
<b>Department: 105 - OTHER Total:</b>									
	<b>170.00</b>	<b>142.18</b>	<b>170.00</b>	<b>114.68</b>	<b>170.00</b>	<b>156.60</b>	<b>120.00</b>	<b>170.00</b>	<b>170.00</b>
<b>Department: 106 - INTEREST INCOME</b>									
700-106-421000	100.00	617.22	500.00	663.04	500.00	1,211.52	1,200.00	500.00	500.00
<b>Department: 106 - INTEREST INCOME Total:</b>									
	<b>100.00</b>	<b>617.22</b>	<b>500.00</b>	<b>663.04</b>	<b>500.00</b>	<b>1,211.52</b>	<b>1,200.00</b>	<b>500.00</b>	<b>500.00</b>
<b>Department: 591 - AIRPORT</b>									
700-591-342000	0.00	0.00	1,350,000.00	226,238.38	2,108,390.00	621,529.80	900,000.00	5,605,312.00	5,605,312.00
700-591-358000	0.00	0.00	0.00	0.00	91,000.00	0.00	0.00	0.00	0.00
700-591-390000	2,000.00	2,000.00	2,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
700-591-391000	51,977.00	48,902.13	42,932.00	42,789.00	42,909.00	43,075.80	42,915.00	42,933.00	42,933.00
700-591-392000	54,802.00	51,457.50	54,802.00	50,851.50	54,800.00	48,533.47	48,533.00	44,865.00	44,865.00
700-591-393000	102,000.00	80,836.52	110,000.00	113,860.46	110,000.00	90,120.29	110,000.00	110,000.00	110,000.00
700-591-394000	100.00	75.00	100.00	300,867.13	100.00	445.00	500.00	100.00	100.00
700-591-394001	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200,000.00	1,200,000.00
700-591-429000	0.00	0.00	0.00	0.00	0.00	3,406.44	3,406.00	0.00	0.00
<b>Department: 591 - AIRPORT Total:</b>									
	<b>210,879.00</b>	<b>183,271.15</b>	<b>1,559,834.00</b>	<b>735,606.47</b>	<b>2,408,199.00</b>	<b>808,110.80</b>	<b>1,106,354.00</b>	<b>7,004,210.00</b>	<b>7,004,210.00</b>
<b>Revenue Total:</b>									
	<b>292,338.00</b>	<b>266,223.57</b>	<b>1,646,069.00</b>	<b>822,426.73</b>	<b>2,493,261.00</b>	<b>875,671.86</b>	<b>1,194,392.40</b>	<b>7,090,622.15</b>	<b>7,090,622.15</b>

Budget Worksheet

For Fiscal: 2017-2018 Period Ending: 09/30/2018

Defined Budgets

Expense	2015-2016		2015-2016		FY 2016-17		FY 2016-17		2017-2018		2017-2018		2018-2019		2018-2019	
	Total Budget	Total Activity	YTD Activity	Projected YE	Dept. Request	Proposed Budget	YTD Activity	Projected YE	Dept. Request	Proposed Budget						
700-591-20000	19,160.00	13,117.83	18,890.00	21,307.97	18,890.00	18,382.00	22,000.00	22,000.00	18,382.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00
700-591-21000	2,460.00	4,803.70	2,952.00	3,096.00	2,952.00	2,745.28	3,120.00	3,120.00	2,745.28	3,120.00	3,245.00	3,245.00	3,120.00	3,245.00	3,245.00	3,245.00
700-591-24000	30,000.00	30,000.00	30,000.00	30,500.00	30,000.00	27,000.00	30,000.00	30,000.00	27,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
700-591-24004	14,392.00	14,184.00	14,392.00	14,184.00	14,392.00	13,002.00	14,184.00	14,184.00	13,002.00	14,184.00	14,392.00	14,392.00	14,184.00	14,392.00	14,392.00	14,392.00
700-591-24005	36,531.00	35,000.00	17,500.00	17,500.00	17,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700-591-30000	125.00	79.96	125.00	66.37	125.00	125.00	125.00	125.00	0.00	0.00	125.00	125.00	0.00	0.00	125.00	125.00
700-591-31000	100.00	126.93	100.00	131.21	100.00	139.77	140.00	140.00	139.77	140.00	100.00	100.00	140.00	100.00	100.00	100.00
700-591-32000	1,500.00	896.24	750.00	-143.95	750.00	204.95	350.00	350.00	204.95	350.00	750.00	750.00	350.00	750.00	750.00	750.00
700-591-33000	2,400.00	1,391.59	2,995.00	2,636.82	2,995.00	1,463.15	2,995.00	2,995.00	1,463.15	2,995.00	11,795.00	11,795.00	2,995.00	11,795.00	11,795.00	11,795.00
700-591-35000	350.00	198.03	350.00	206.81	350.00	350.00	350.00	350.00	222.19	250.00	350.00	350.00	250.00	350.00	350.00	350.00
700-591-37000	17,350.00	5,019.00	9,400.00	5,977.83	9,400.00	4,541.00	5,500.00	5,500.00	4,541.00	5,500.00	9,600.00	9,600.00	5,500.00	9,600.00	9,600.00	9,600.00
700-591-38000	18,513.00	18,193.21	18,191.00	20,667.58	18,191.00	20,409.65	21,500.00	21,500.00	20,409.65	21,500.00	23,198.00	23,198.00	21,500.00	23,198.00	23,198.00	23,198.00
700-591-43000	200.00	0.00	200.00	0.00	200.00	0.00	200.00	200.00	0.00	0.00	200.00	200.00	0.00	200.00	200.00	200.00
700-591-44000	6,528.00	6,519.96	6,528.00	5,132.30	6,528.00	4,216.63	4,608.00	4,608.00	4,216.63	4,608.00	4,608.00	4,608.00	4,608.00	4,608.00	4,608.00	4,608.00
700-591-45000	150.00	69.30	150.00	235,000.00	150.00	445.00	445.00	445.00	445.00	445.00	150.00	150.00	445.00	150.00	150.00	150.00
700-591-47000	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00
700-591-48000	2,000.00	604.05	2,000.00	938.39	2,000.00	791.63	2,000.00	2,000.00	791.63	800.00	2,000.00	2,000.00	800.00	2,000.00	2,000.00	2,000.00
700-591-55000	3,500.00	1,733.04	5,000.00	984.33	5,000.00	105.78	5,000.00	5,000.00	105.78	500.00	5,000.00	5,000.00	500.00	5,000.00	5,000.00	5,000.00
700-591-56000	5,000.00	1,836.12	5,000.00	1,505.17	5,000.00	3,083.82	3,200.00	3,200.00	3,083.82	3,200.00	5,000.00	5,000.00	3,200.00	5,000.00	5,000.00	5,000.00
700-591-56001	120,000.00	82,816.16	120,000.00	95,317.08	120,000.00	100,848.58	100,000.00	100,000.00	100,848.58	100,000.00	105,000.00	105,000.00	100,000.00	105,000.00	105,000.00	105,000.00
700-591-57000	15,000.00	8,660.59	15,000.00	6,391.72	15,000.00	10,362.85	15,000.00	15,000.00	10,362.85	12,000.00	15,000.00	15,000.00	12,000.00	15,000.00	15,000.00	15,000.00
700-591-58000	15,000.00	22,545.21	15,000.00	10,020.30	15,000.00	9,104.49	15,000.00	15,000.00	9,104.49	10,000.00	15,000.00	15,000.00	10,000.00	15,000.00	15,000.00	15,000.00
700-591-64005	0.00	1,020.83	306.00	51.04	306.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700-591-80000	20,000.00	34,381.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650,000.00	650,000.00	0.00	650,000.00	650,000.00	650,000.00
700-591-83000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300,000.00	300,000.00	0.00	300,000.00	300,000.00	300,000.00
700-591-84700	0.00	42,618.80	1,500,000.00	209,409.68	1,500,000.00	2,364,878.00	2,364,878.00	2,364,878.00	209,409.68	1,000,000.00	5,578,125.00	5,578,125.00	1,000,000.00	5,578,125.00	5,578,125.00	5,578,125.00

Budget Worksheet

For Fiscal: 2017-2018 Period Ending: 09/30/2018

		Defined Budgets						
		2015-2016	2015-2016	FY 2016-17	2017-2018	2017-2018	2018-2019	2018-2019
		Total Budget	Total Activity	Total Budget	Total Budget	YTD Activity	Projected YE	Dept. Request Proposed Budget
700-591-84703		0.00	0.00	0.00	170,000.00	0.00	224,742.00	260,000.00
Hangar Approaches		330,609.00	326,166.25	1,785,179.00	2,781,669.00	927,165.64	1,495,676.00	7,055,988.00
Department: 591 - AIRPORT Total:		330,609.00	326,166.25	1,785,179.00	2,781,669.00	927,165.64	1,495,676.00	7,055,988.00
Expense Total:		-38,271.00	-59,942.68	-139,110.00	-288,408.00	-51,493.78	-301,283.60	34,634.15
Fund: 700 - AIRPORT Surplus (Deficit):		-38,271.00	-59,942.68	-139,110.00	-288,408.00	-51,493.78	-301,283.60	34,634.15
Report Surplus (Deficit):		-38,271.00	-59,942.68	-139,110.00	-288,408.00	-51,493.78	-301,283.60	34,634.15

### Fund Summary

Fund	Defined Budgets									
	2015-2016 Total Budget	2015-2016 Total Activity	FY 2016-17 Total Budget	FY 2016-17 Total Activity	2017-2018 Total Budget	2017-2018 YTD Activity	2017-2018 Projected YE	2018-2019 Dept. Request	2018-2019 Proposed Budget	2018-2019
700 - AIRPORT	-38,271.00	-59,942.68	-139,110.00	141,196.08	-288,408.00	-51,493.78	-301,283.60	34,634.15	34,634.15	34,634.15
<b>Report Surplus (Deficit):</b>	<b>-38,271.00</b>	<b>-59,942.68</b>	<b>-139,110.00</b>	<b>141,196.08</b>	<b>-288,408.00</b>	<b>-51,493.78</b>	<b>-301,283.60</b>	<b>34,634.15</b>	<b>34,634.15</b>	<b>34,634.15</b>

RESOLUTION NO. 2018-3  
APPROVAL AND ADOPTION OF 2018-19 BUDGET

WHEREAS, the 2018-2019 Budget for the Wayne Airport Authority was presented to the Authority on September 10, 2018 during a regular meeting; and

WHEREAS, notice of the public hearing on the budget was published one time in the Wayne Herald; and

WHEREAS, the public hearing of the budget was held on September 10, 2018; and

WHEREAS, the Airport Authority heard evidence for and against the budget.

NOW, THEREFORE, BE IT RESOLVED by the City of Wayne Airport Authority that the 2018-2019 Budget for the Airport be approved and adopted.

PASSED AND APPROVED this 10<sup>th</sup> day of September 2018.

WAYNE AIRPORT AUTHORITY

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Chairman

ATTEST:

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Secretary

**Beth Porter - Re: Airport Attorney**

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**From:** Amy Miller <[amymillerlaw@gmail.com](mailto:amymillerlaw@gmail.com)>  
**To:** Beth Porter <[bporter@cityofwayne.org](mailto:bporter@cityofwayne.org)>  
**Date:** 8/14/2018 1:21 PM  
**Subject:** Re: Airport Attorney

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Beth --

I will speak with Eric. I don't foresee any problems. My hourly rate is \$150/hr, and I would not require a contract.

Amy

Amy K. Miller  
MILLER LAW  
208 Main Street  
P.O. Box 33  
Wayne, NE 68787  
Phone: (402) 833-1440  
Fax: (402) 833-1420  
Email: [amymillerlaw@gmail.com](mailto:amymillerlaw@gmail.com)

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On Tue, Aug 14, 2018 at 1:02 PM, Beth Porter <[bporter@cityofwayne.org](mailto:bporter@cityofwayne.org)> wrote:

Amy,  
The Airport Board met last night and discussed their vacant attorney position. They would prefer to have an attorney that is available to attend the Airport Board meetings but understands that is not possible for yourself and Eric Knutson. Would you and Eric be willing to serve as airport attorney and be utilized on an 'as needed' basis?  
The Board did not have a contract with their previous attorney. If you are able to fill this position do you want or require a contract? Also, what is your billable hourly rate that you would charge the airport?  
Thanks,

Beth Porter  
Finance Director  
City of Wayne  
[402-375-1733](tel:402-375-1733)