

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
AGENDA  
January 13, 2020  
5:30 p.m.

1. Call to Order

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the east wall of the Airport Terminal Meeting Room.

The Airport Authority reserves the right to adjourn into executive session as per Section 84-1410 of the Nebraska Revised Statutes.

Public Comments - Anyone desiring to speak on an agenda item is invited to do so, and should limit themselves to three minutes after being recognized by the Chair.

2. Pledge of Allegiance

3. Approval of Minutes

4. Approval of Claims

5. Election of Officers

6. New Business

- Presentation/discussion WAED- Luke Virgil
- Approve authorized signatures at Elkhorn Valley Bank
- Approve hangar leases
- Discuss/possible action QT Pod Warranty
- Discussion/direction regarding Nebraska Association of Airport Officials membership

7. Old Business

- Parallel Taxiway to Runway 18/36 Paving & Lighting Update
- Flight Simulator/Club Update

8. Airport Managers comments

9. Adjourn

WAYNE MUNICIPAL AIRPORT AUTHORITY  
December 9, 2019  
5:30 P.M.

The regular meeting of the Airport Authority of the City of Wayne was called to order at the Nancy Braden Terminal Building on the above date and time by Chairman Tom Schmitz. The following members were present: Tom Schmitz, Travis Meyer, Scott Hammer, Mark Putnam and David Ley. Also, attending the meeting were Beth Porter Airport Authority Treasurer, Karma Schulte Becker Flying Service, Jim Hoffman, Sandy Hoffman, Dom Consoli, Aidan Consoli, Arnold Rief and Dave Zach.

Hammer moved and Meyer 2<sup>nd</sup> to approve the minutes of the November 11, 2019 regular meeting. Roll was called with the following results: Yeas: Schmitz, Hammer, Meyer and Ley. Nays: None. The Chairman declared the motion carried.

Ley moved and Hammer 2<sup>nd</sup> to accept all the claims presented as of December 9, 2019. Roll was called with the following results: Yeas: Schmitz, Hammer, Meyer, Putnam and Ley. Nays: None. The Chairman declared the motion carried.

Discussion on possible action on fuel discrepancy resulted in no action for lack of findings after special fuel calibration was taken and pump readings were found accurate.

Ley moved and Hammer 2<sup>nd</sup> to for approval of NDOT Capital Improvement Plan. Roll was called with the following results: Yeas: Schmitz, Hammer, Meyer, Putnam and Ley. Nays: None. The Chairman declared the motion carried.

Ley moved and Hammer 2<sup>nd</sup> that we approve Amendment 3 to Agreement for Consulting Services. Roll was called with the following results: Yeas: Schmitz, Hammer, Meyer and Ley. Nays: Putnam. The Chairman declared the motion carried.

Other matters requiring the attention of the Authority were discussed and it was determined that no further formal actions on these matters were needed.

There being no further business, Chairman Schmitz adjourned the meeting at 7:30 PM.

David R. Ley, Secretary

WAYNE AIRPORT AUTHORITY  
BANK SUMMARY  
CHECKING ACCOUNT  
DECEMBER 31, 2019

PREVIOUS BALANCE 261,496.17

DEPOSITS:

Interest on checking account	63.26
Avgas	4,787.17
County Treasurer	300.56
State of Nebraska	8,256.00

13,406.99

TOTAL AVAILABLE 274,903.16

CLAIMS:

Claims Paid December 175,805.03

BOOK BALANCE AS OF DECEMBER 31, 2019 99,098.13

Plus Outstanding Checks 0.00

Less Outstanding Deposits 0.00

BANK BALANCE AS OF DECEMBER 31, 2019 99,098.13

### Airport Money Market Account

<b>Date</b>	<b>Transaction</b>	<b>Average Rate</b>	<b>Transaction Amount</b>	<b>Balance</b>
3/18/2019	Opening Balance		\$ 1,000,000.00	\$ 1,000,000.00
3/29/2019	Interest earned	1.83	\$ 702.15	\$ 1,000,702.15
4/30/2019	Interest earned	1.83	\$ 1,506.26	\$ 1,002,208.41
5/31/2019	Interest earned	1.83	\$ 1,558.85	\$ 1,003,767.26
6/28/2019	Interest earned	1.83	\$ 1,510.87	\$ 1,005,278.13
7/31/2019	Interest earned	1.83	\$ 1,563.63	\$ 1,006,841.76
8/31/2019	Interest earned	1.73354	\$ 1,483.46	\$ 1,008,325.22
9/30/2019	Interest earned	1.68666	\$ 1,398.78	\$ 1,009,724.00
10/31/2019	Interest earned	1.60	\$ 1,373.02	\$ 1,011,097.02
	Transfer to checking cost of flight simulator			
11/19/2019			\$ (92,779.00)	\$ 918,318.02
11/29/2019	Interest earned	1.52	\$ 1,218.18	\$ 919,536.20
12/31/2019	Interest earned	1.50	\$ 1,172.19	\$ 920,708.39

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
January 13, 2020

Ck # 7755	American Broadband- Telephone.....	92.42
Ck # 7756	Appeara- Rugs & mops .....	59.00
Ck # 7757	Artificial Rain- Sprinkler service agreement 2020. ....	110.00
Ck # 7758	Becker Flying Service – Managers contract .....	3,000.00
	Less FBO lease.....	(100.00)
	Less storage bldg.....	(61.00)
		2,839.00
EFT	Black Hills Energy- Natural gas .....	323.54
Ck # 7759	Century Link- DSL .....	88.99
Ck # 7760	Chesterman Co- Equipment rental.....	7.00
Ck # 7761	City of Wayne	
	AWOS .....	31.64
	Apron lighting .....	70.62
	House.....	242.70
	Terminal/hangar .....	1,269.55
	Shop.....	145.71
	Office & irrigation.....	145.08
	Postage .....	23.15
	Data for iPad.....	92.04
	iPad for Flight Simulator.....	764.45
	Treasurer’s Fee .....	500.00
		3,284.94
EFT	Department of Aeronautics –	
	Terminal/Hangar .....	1,182.00
	AWOS .....	383.33
		1,565.33
Ck # 7762	Gill Hauling- Trash.....	55.00
Ck # 7763	Heartland Natural Gas- Natural Gas.....	353.69
Ck # 7764	Jim Hoffman- Digital TV .....	49.99
Ck # 7765	John Deere Financial- JD 5115M Parts & Service. ....	365.91
Ck # 7766	Johnny’s Pest Control- Pest Control.....	50.00
Ck # 7767	NAAO- 2020 Dues .....	250.00

EFT	Verizon – Cell phone .....	114.78
Ck # 7768	Wayne County- Taxes .....	920.38
	TOTAL .....	\$10,529.97

## **Hangar Leases 2020**

### **Received**

Scott Morgan  
Brian Nelson  
Brian Bernadt/Jerry Conradt  
Karen Zach  
Dave Zach  
Aaron Mathis  
Terry Meyer  
Arnold Rief  
Norm Slama

### **Not Received**

Curt Christensen  
Dennis Dangberg (2)  
Lyle Carlson  
Doug Nelson  
Tom Schmitz  
Blake Albers  
Todd Luedeke



4909 Nautilus Ct. N. # 109  
Boulder Co. 80301

Office # 303-962-3413  
Fax # 303-444-8736  
mduncan@qtpod.com

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Wayne Municipal Airport (NE)  
PO Box 8  
Wayne, NE 68787

Dear Valued Customer,

The initial warranty or your annual service agreement will expire for your QT POD fueling terminal 2/20/2020. To receive technical support without paying labor charges and to receive discounted or free parts, a service agreement is required.

Attached are the Service Plan options for your review. **\*You can now purchase your service plan with a Visa or Mastercard directly on our new online store at [www.qtpod.com](http://www.qtpod.com).** \* If you have any questions or need an invoice issued, please contact me at 303-962-3413.

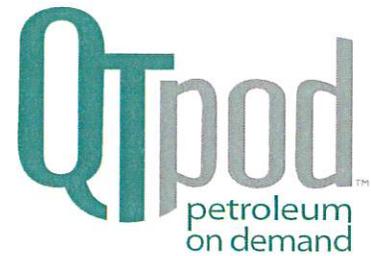
Please send checks to:

**QT Petroleum on Demand**  
**PO Box 13367**  
**Salem, OR 97309**

Thank you,

A handwritten signature in black ink, appearing to read "Matthew G. Duncan". The signature is written in a cursive style.

Matthew G. Duncan  
QT Petroleum on Demand  
303.962.3413



## M3000 Self-Service Terminal Service Options

### Protect Your Investment With A Service Plan

<p><b>PLATINUM LEVEL</b></p> <p>Annual Fee <b>\$1,695</b></p>	<p><b>Client Telephone Support</b></p> <ul style="list-style-type: none"> <li>• 24 x 7 Telephone Technical Support - no charge</li> </ul> <p><b>Parts</b></p> <ul style="list-style-type: none"> <li>• No charge for parts exchange + prepaid outbound ground freight <sup>(1)</sup></li> </ul> <p><b>Full replacement lightning protection</b></p> <ul style="list-style-type: none"> <li>• Parts replacement for damages if terminal is equipped with QT's optional AC line Surge Protection <sup>(2)</sup></li> </ul>	<p><b>Software Upgrades</b></p> <ul style="list-style-type: none"> <li>• No Charge on Release</li> </ul>
<p><b>GOLD LEVEL</b></p> <p>Annual Fee <b>\$1,095</b></p>	<p><b>Client Telephone Support</b></p> <ul style="list-style-type: none"> <li>• 24 x 7 Telephone Technical Support - no charge</li> </ul> <p><b>Parts</b></p> <ul style="list-style-type: none"> <li>• 40% Discount on service parts or exchanges <sup>(3)</sup></li> <li>• Prepaid outbound ground freight <sup>(1)</sup></li> </ul>	<p><b>Software Upgrades</b></p> <ul style="list-style-type: none"> <li>• No Charge on Release</li> </ul>
<p><b>SILVER LEVEL</b></p> <p>Annual Fee <b>\$695</b></p>	<p><b>Client Telephone Support</b></p> <ul style="list-style-type: none"> <li>• Available Mon. - Fri. 7:30 am - 6 pm MST - no charge</li> <li>• After hours \$180/hour - with 1 hour minimum</li> </ul> <p><b>Parts</b></p> <ul style="list-style-type: none"> <li>• 25% Discount on service parts or exchanges <sup>(3)</sup></li> <li>• Customer responsible for freight</li> </ul>	<p><b>Software Upgrades</b></p> <ul style="list-style-type: none"> <li>• Available at Full Retail Price (\$945)</li> </ul>
<p><b>NO PROTECTION PLAN</b></p>	<p><b>Client Telephone Support</b></p> <ul style="list-style-type: none"> <li>• \$180/hour - with 1 hour minimum</li> <li>• Mon. - Fri. 7:30 am - 6 pm MST only</li> </ul> <p><b>Parts</b></p> <ul style="list-style-type: none"> <li>• Retail pricing</li> <li>• Customer responsible for freight</li> </ul>	<p><b>Software Upgrades</b></p> <ul style="list-style-type: none"> <li>• Available at Full Retail Price (\$945)</li> </ul>

303.962.3413

QTpod.com

**Notes:**

- 1) Requests for overnight shipping will incur shipping charges.
- 2) Any other required electrical repairs caused by lightning damage are the client's responsibility.
- 3) Discount on service parts does not include proprietary cards, receipt paper, or accessory items.  
Any other required electrical repairs caused by lightning damage are the client's responsibility.

# Nebraska Association of Airport Officials

Dear Airport Sponsor,

It seems like we were just writing this letter last week, but alas it has been a year already. So we would like to send an update of the happenings in Aviation In Nebraska for the last year and things to come in the next year.

Over the past year, with the help of our Lobbyists Mueller Robak in Lincoln, we have continued to invite your State Senators to your Fly-ins and Airshows across the state with great success. This is something we started a couple years ago to introduce ourselves to our State Senators and tell our story of Aviation in Nebraska. While most Senators know they have airports in their district, only a few understand how vital the airport really is in their communities. The trials we faced as a state this last year really helped us "Show-Off" a little bit of what we can do and are able to do for our communities with our airports. So if you have an event coming up at your airport please let us know and Mueller Robak will invite your Senator to attend and you can show them around your airport.

Last year we mentioned that the Nebraska Department of Transportation Aeronautics Division was starting an Economic Impact Study for Aviation in Nebraska. We are happy to report that the study is in its final stages of completion and it looks really good for helping tell our story to our State Senators, County Commissioners, City Councils, Mayors, and neighbors. The numbers in this study are shown both individualized to your airport and as a whole for the state. This allows us to show them the "REAL Impact" that Aviation has in Nebraska.

This last year we also explored ways to help grow funding for Aviation in Nebraska at the state level. We, with the help of Mueller Robak, have proposed a change in tax law to allow Sales taxes already charged on Aircraft, to be diverted to the Aeronautics Division for use at your airports, for capital improvement projects, instead of being lost in the General Fund for the state. This is a model already used by the Department of Transportation on Vehicle taxes for roads and by Nebraska Game and Parks on ATV and boat taxes for park improvements. With help from Mueller Robak we intend to introduce this change this year and would ask your help in contacting your Senators to help make this a reality and keep our tax money working for us.

In closing we would like to thank you for your support in the past and your continued support in the future. Enclosed you will find our Membership Form as it was last year, with changes made to allow for new members. We hope you will join us in these exhilarating times in Aviation in Nebraska.

Nathan Masten, KLXN, President

Sandi Decker, KFBY, Vice-President

Dorothy Andersen, KHDE, Secretary

# 2020 Membership N.A.A.O. Dues Statement

## Executive Membership\*:

General Aviation Airports 14 or less based aircraft	First Member	\$150
	Each Additional Member	\$ 75
15 or more based aircraft	First Member	\$250
	Each Additional Member	\$125
Commercial Service Airports Less than 20,000 enplanements	First Member	\$300
	Each Additional Member	\$150
20,000 or more enplanements	First Member	\$400
	Each Additional Member	\$200

### \*One vote per airport

Open to all persons involved in the active management, general supervision, administration, or policy oversight (elected or appointed official) of an airport in the State of Nebraska.

## Corporate Membership#:

First Member	\$400
Each Additional Member	\$200

### # Non-voting

Open to any corporation or commercial enterprise within the State of Nebraska interested in promoting airports.

## Associate/Student Membership^:

Associate Member	\$100
Student Member	\$ 15

### ^ Non-voting

Open to private individuals and non-commercial organizations within the State of Nebraska. Not open to individuals involved in active airport management, supervision and administration, or City and Airport Authority oversight officials.

**Airport or Company:** \_\_\_\_\_

**Membership Type:**     Executive                       Corporate                       Associate/Student

**Member Name:** \_\_\_\_\_ **Dues: \$** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**2<sup>nd</sup> Member Name:** \_\_\_\_\_ **Dues: \$** \_\_\_\_\_

**Title:** \_\_\_\_\_

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**Total Dues: \$ \_\_\_\_\_**

**Please make checks payable to:**

**Nebraska Association of Airport Officials**

**Mail checks to:**

**Nathan Masten  
P.O. Box 972  
Lexington, NE 68850  
Phone: (308) 324-8770**