

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
AGENDA  
September 13, 2021  
5:30 p.m.

1. Call to Order

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the east wall of the Airport Terminal Meeting Room.

The Airport Authority reserves the right to adjourn into executive session as per Section 84-1410 of the Nebraska Revised Statutes.

Public Comments - Anyone desiring to speak on an agenda item is invited to do so, and should limit themselves to three minutes after being recognized by the Chair.

2. Pledge of Allegiance

3. Approval of Minutes

4. Approval of Claims

5. New Business

- Public Hearing for Budget 5:30 P.M.
- Resolution 2021-4 Approval and Adoption of 2021-22 Budget

6. Old Business

- Parallel taxiway to runway 18/36 paving & lighting update
- Discussion/possible action on maintenance/corporate hangar
- Discussion/possible action on farm ground
- Discussion/update on STOL event
- Discussion/possible action on jet fuel truck
- Flight simulator/club update

7. Airport Manager Comments

8. Adjourn

WAYNE AIRPORT AUTHORITY  
BANK SUMMARY  
CHECKING ACCOUNT  
AUGUST 31, 2021

PREVIOUS BALANCE 119,806.78

DEPOSITS:

Interest on checking account	5.29
Avgas	22,936.92
County Treasurer	1,467.30
Accounts receivable	4,288.27
	28,697.78

TOTAL AVAILABLE 148,504.56

CLAIMS:

Claims Paid August 83,979.12

BOOK BALANCE AS OF AUGUST 31, 2021 64,525.44

Plus Outstanding Checks 466.60

Less Outstanding Deposits 0.00

BANK BALANCE AS OF AUGUST 31, 2021 64,992.04

### Airport Money Market Account

Date	Transaction	Average Rate	Transaction Amount	Balance
3/18/2019	Opening Balance		\$ 1,000,000.00	\$ 1,000,000.00
3/29/2019	Interest earned	1.83	\$ 702.15	\$ 1,000,702.15
4/30/2019	Interest earned	1.83	\$ 1,506.26	\$ 1,002,208.41
5/31/2019	Interest earned	1.83	\$ 1,558.85	\$ 1,003,767.26
6/28/2019	Interest earned	1.83	\$ 1,510.87	\$ 1,005,278.13
7/31/2019	Interest earned	1.83	\$ 1,563.63	\$ 1,006,841.76
8/31/2019	Interest earned	1.73354	\$ 1,483.46	\$ 1,008,325.22
9/30/2019	Interest earned	1.68666	\$ 1,398.78	\$ 1,009,724.00
10/31/2019	Interest earned	1.60	\$ 1,373.02	\$ 1,011,097.02
11/19/2019	Transfer to checking cost of flight simulator		\$ (92,779.00)	\$ 918,318.02
11/29/2019	Interest earned	1.52	\$ 1,218.18	\$ 919,536.20
12/31/2019	Interest earned	1.50	\$ 1,172.19	\$ 920,708.39
1/31/2020	Interest earned	1.50	\$ 1,170.47	\$ 921,878.86
2/28/2020	Interest earned	1.50	\$ 1,096.30	\$ 922,975.16
3/31/2020	Interest earned	1.33225	\$ 1,042.07	\$ 924,017.23
4/30/2020	Interest earned	0.88916	\$ 673.68	\$ 924,690.91
5/31/2020	Interest earned	0.807	\$ 632.26	\$ 925,323.17
6/30/2020	Interest earned	0.807	\$ 612.27	\$ 925,935.44
7/31/2020	Interest earned	0.707	\$ 554.63	\$ 926,490.07
8/31/2020	Interest earned	0.707	\$ 554.97	\$ 927,045.04
9/28/2020	Transfer to checking cost of jet fuel truck		\$ (28,500.00)	\$ 898,545.04
9/30/2020	Interest earned	0.707	535.73	\$ 899,080.77
10/12/2020	Transfer to checking cost of loan to flying club, retro flying club employment agreement, and OGP 1st payment		\$ (183,525.00)	\$ 715,555.77
10/30/2020	Interest earned	0.62493	\$ 421.41	\$ 715,977.18
11/30/2020	Interest earned	0.548	\$ 321.67	\$ 716,298.85
12/31/2020	Interest earned	0.548	\$ 332.55	\$ 716,631.40
1/31/2021	Interest earned	0.548	\$ 333.61	\$ 716,965.01
2/28/2021	Interest earned	0.548	\$ 301.46	\$ 717,266.47
3/31/2021	Interest earned	0.50009	\$ 304.71	\$ 717,571.18
4/30/2021	Interest earned	0.449	\$ 264.86	\$ 717,836.04
5/31/2021	Interest earned	0.31696	\$ 193.27	\$ 718,029.31
6/30/2021	Interest earned	0.15	\$ 88.53	\$ 718,117.84
7/31/2021	Interest earned	0.15	\$ 91.49	\$ 718,209.33
8/31/2021	Interest earned	0.0887	\$ 54.11	\$ 718,263.44

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
August 11, 2021

Ck # 8133 Waste Connections- Trash removal ..... 56.20

September 13, 2021

Ck # 8134 A&R Const- AIP 3-31-0086-015/016  
     Estimate #5 .....\$157,876.00  
     Estimate #6 .....18,234.87 ..... 176,110.87

Ck # 8135 Ace Hardware-Water filter..... 9.99

Ck # 8136 American Broadband- Telephone ..... 93.86

Ck # 8137 Appeara- Rugs & mops..... 61.94

Ck # 8138 Artificial Rain- Repair/labor ..... 149.94

Ck # 8139 Becker Flying Service –  
     Managers contract.....3,000.00  
     Less FBO lease ..... (100.00)  
     Less storage bldg. .... (61.00) .....2,839.00

Ck # 8140 Beiermann Electric- Replace photo on 10 place hangar ..... 110.53

EFT Black Hills Energy- Natural gas ..... 157.11

Ck # 8141 Bomgaars- Flags, repair kit, valve stem, radial insert.... 105.22

Ck # 8142 CenturyLink- DSL ..... 88.99

Ck # 8143 Chesterman Co- Rental & water ..... 31.00

Ck # 8144 City of Wayne  
     AWOS.....17.32  
     Apron lighting.....37.65  
     House .....232.38  
     Terminal/hangar.....799.15  
     Shop.....102.00  
     Office & irrigation .....402.85  
     Data plan iPad.....40.01  
     Ads/notices .....28.64  
     Treasurer’s fee .....500.00  
     ..... 2,160.00

EFT Department of Aeronautics –  
     Hangar Loan H06.....1,182.00  
     Hangar Loan H07.....1,391.00  
     AWOS.....383.33  
     .....2,956.33

Ck # 8145 Floor Maintenance- Paper towels ..... 38.87

Ck # 8146	Jim Hoffman- Digital TV.....	50.54
Ck # 8147	John Deere Financial- Parts .....	454.23
Ck # 8148	Johnny's Pest Control- Pest control .....	50.00
Ck # 8149	Northeast Nebraska Aviators Inc.-Employment Agmt. September 2021 .....	2,200.00
Ck # 8150	Olsson- Estimate #20 .....	8,220.26
Ck # 8151	Sapp Bros- Avgas .....	18,715.50
Ck # 8152	Stanley Petroleum- Replace nozzle seals, test and recalibrate.....	384.00
EFT	Verizon – Cell phone .....	113.15
Ck # 8153	Wisner West- Fuel .....	183.59
Ck # 8154	Zach Heating & Cooling- AC repair.....	762.70
	TOTAL .....	\$216,103.82



City of Wayne, NE

# Budget Worksheet

## Account Summary

For Fiscal: 2020-2021 Period Ending: 09/30/2021

Defined Budgets  
 2020-2021  
 2021-2022

	2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Projected YE	Proposed Budget	
<b>Fund: 700 - AIRPORT</b>									
<b>Revenue</b>									
<b>Department: 100 - Property Taxes</b>									
Z00-100-312000	PROPERTY TAXES	85,742.15	80,790.42	87,457.00	82,201.46	89,687.00	59,920.22	84,231.00	92,435.00
Z00-100-312001	PROPERTY TAX CREDIT STATE	0.00	3,720.12	0.00	4,637.16	0.00	4,603.11	4,603.00	0.00
Z00-100-312003	PERSONAL PROPERTY TAX RELI	0.00	622.38	0.00	463.07	0.00	66.72	67.00	0.00
Z00-100-351000	HOMESTEAD EXEMPTION	0.00	2,459.63	0.00	2,168.79	0.00	2,405.76	1,606.00	0.00
	<b>Department: 100 - Property Taxes Total:</b>	<b>85,742.15</b>	<b>87,592.55</b>	<b>87,457.00</b>	<b>89,470.48</b>	<b>89,687.00</b>	<b>66,995.81</b>	<b>90,507.00</b>	<b>92,435.00</b>
<b>Department: 105 - OTHER</b>									
Z00-105-355000	MOTOR VEHICLE PRORATE TAX	170.00	186.70	170.00	159.34	170.00	177.50	135.00	170.00
	<b>Department: 105 - OTHER Total:</b>	<b>170.00</b>	<b>186.70</b>	<b>170.00</b>	<b>159.34</b>	<b>170.00</b>	<b>177.50</b>	<b>135.00</b>	<b>170.00</b>
<b>Department: 106 - INTEREST INCOME</b>									
Z00-106-421000	INTEREST ON INVESTMENTS	500.00	11,497.57	5,000.00	10,970.16	5,000.00	2,909.45	4,113.00	4,000.00
Z00-106-421004	INTEREST ON FLYING CLUB LOA	0.00	0.00	0.00	0.00	0.00	2,707.80	2,949.00	2,837.00
	<b>Department: 106 - INTEREST INCOME Total:</b>	<b>500.00</b>	<b>11,497.57</b>	<b>5,000.00</b>	<b>10,970.16</b>	<b>5,000.00</b>	<b>5,617.25</b>	<b>7,062.00</b>	<b>6,837.00</b>
<b>Department: 591 - AIRPORT</b>									
Z00-591-342000	FEDERAL GRANTS	5,605,312.00	798,244.83	4,050,000.00	533,053.16	2,250,000.00	2,094,049.81	2,013,000.00	400,000.00
Z00-591-342002	FEMA REIMBURSEMENTS	0.00	0.00	0.00	84,132.08	0.00	5,608.81	5,609.00	0.00
Z00-591-358001	NEMA REIMBURSEMENTS	0.00	0.00	0.00	17,062.02	14,022.00	14,022.02	14,022.00	0.00
Z00-591-390000	AERIAL APPLICATORS PERMIT	1,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Z00-591-391000	RENTALS	42,933.00	37,235.81	42,933.00	43,596.00	42,933.00	43,265.00	42,933.00	42,933.00
Z00-591-392000	FARM INCOME	44,865.00	47,175.44	40,000.00	43,289.09	39,013.00	47,889.87	27,039.00	25,000.00
Z00-591-393000	AVGAS SALES	110,000.00	105,372.33	110,000.00	72,131.04	110,000.00	83,893.49	105,000.00	110,000.00
Z00-591-394000	MISCELLANEOUS	100.00	0.00	100.00	4,873.60	100.00	2,879.61	2,879.00	0.00
Z00-591-394001	TRADEWIND ENERGY	1,200,000.00	1,200,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Z00-591-428012	FLYING CLUB LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00	3,392.80	3,706.00	3,819.00
Z00-591-429000	UTILITY REIMBURSEMENTS	0.00	2,982.00	0.00	2,119.00	0.00	2,427.63	2,428.00	0.00



Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 09/30/2021

		Defined Budgets							
		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Projected YE	Proposed Budget
700-591-84703									
HANGAR APPROACHES		260,000.00	215,844.45	0.00	22,551.75	0.00	0.00	0.00	0.00
Department: 591 - AIRPORT Total:		7,055,988.00	1,491,918.56	5,339,179.00	943,489.65	3,415,524.00	2,527,900.03	2,626,932.00	1,209,271.00
Expense Total:		7,055,988.00	1,491,918.56	5,339,179.00	943,489.65	3,415,524.00	2,527,900.03	2,626,932.00	1,209,271.00
Fund: 700 - AIRPORT Surplus (Deficit):		34,634.15	936,350.68	-1,001,519.00	-9,738.36	-862,599.00	-155,680.43	-310,612.00	-526,077.00
Report Surplus (Deficit):		34,634.15	936,350.68	-1,001,519.00	-9,738.36	-862,599.00	-155,680.43	-310,612.00	-526,077.00

### Fund Summary

Fund	Defined Budgets							
	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget	2020-2021 YTD Activity	2020-2021 Projected YE	2021-2022 Proposed Budget
700 - AIRPORT	34,634.15	936,350.68	-1,001,519.00	-9,738.36	-862,599.00	-155,680.43	-310,612.00	-526,077.00
<b>Report Surplus (Deficit):</b>	<b>34,634.15</b>	<b>936,350.68</b>	<b>-1,001,519.00</b>	<b>-9,738.36</b>	<b>-862,599.00</b>	<b>-155,680.43</b>	<b>-310,612.00</b>	<b>-526,077.00</b>

RESOLUTION NO. 2021-4  
APPROVAL AND ADOPTION OF 2021-22 BUDGET

WHEREAS, the 2021-2022 Budget for the Wayne Airport Authority was presented to the Authority on September 13, 2021 during a regular meeting; and

WHEREAS, notice of the public hearing on the budget was published one time in the Wayne Herald; and

WHEREAS, the public hearing of the budget was held on September 13, 2021; and

WHEREAS, the Airport Authority heard evidence for and against the budget.

NOW, THEREFORE, BE IT RESOLVED by the City of Wayne Airport Authority that the 2021-2022 Budget for the Airport be approved and adopted.

PASSED AND APPROVED this 13<sup>th</sup> day of September 2021.

WAYNE AIRPORT AUTHORITY

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Chairman

ATTEST:

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Secretary

**Beth Porter - Fwd: [External] Filtration Elements for JET-A Truck**

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**From:** Travis Meyer <tnlmeyer@msn.com>  
**To:** Beth Porter <bporter@cityofwayne.org>  
**Date:** 9/6/2021 12:43 PM  
**Subject:** Fwd: [External] Filtration Elements for JET-A Truck  
**Attachments:** Wayne Airport Proposal # 10475.pdf

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Can you please include this in the packet. Thanks

Get [Outlook for iOS](#)

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**From:** jeremy.stanley@stanleypetroleum.com <jeremy.stanley@stanleypetroleum.com>  
**Sent:** Friday, September 3, 2021 11:24:51 AM  
**To:** tnlmeyer@msn.com <tnlmeyer@msn.com>  
**Subject:** Filtration Elements for JET-A Truck

Travis,

Please see the attached proposal. Let me know if you have any questions or need anything else from my end.

Thank you very much! Have a great Labor Day weekend!



908 West Monroe Ave • P.O. Box 563 • Norfolk, NE 68702

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**JEREMY STANLEY**  
**OPERATIONS & SALES**

Email: [Jeremy.Stanley@StanleyPetroleum.com](mailto:Jeremy.Stanley@StanleyPetroleum.com)



**Stanley**  
Petroleum Maintenance, Inc.

908 Monroe Avenue  
P.O. Box 563  
Norfolk, Nebraska 68702  
402/371-1452  
NE/SD/IA/KS 800-349-1452  
Fax: 402-371-2152

**Proposal**

Proposal # 10475  
Pages 1 of 1

PROPOSAL SUBMITTED TO: <b>Wayne Municipal Airport</b>	PHONE: <b>(402) 375-1984</b>	DATE: <b>09/01/2021</b>
STREET <b>2304 Highway 35</b>	JOB NAME <b>Pricing on NEW Filtration Elements for JET-A Truck</b>	
CITY, STATE AND ZIP CODE <b>Wayne, NE 68787</b>	JOB LOCATION <b>Wayne, NE</b>	
ATTN: <b>PER: Travis</b>	EMAIL: <b>tnlmeyer@msn.com</b>	

We hereby submit specifications and estimates for: **Per our conversation we are quoting pricing for NEW filtration elements for a JET-A**

service • installation • sales • electronic controls • compressors • lifts • hydraulic pumps

3	Velcon # <b>I-633C5TB</b> First Stage Elements @ \$ 332.00 Each	\$ 996.00
1	Velcon # <b>SO-436V5</b> Second Stage Element	\$ 355.00
1	Velcon # <b>G-0591</b> Lid Gasket	\$ 48.00
<b>TOTAL</b>		<b>\$ 1,399.00</b>

\*\*\* The proposal does NOT include any installation or labor at this time. The proposal does NOT include and sales tax at this time. We would be happy to quote these items upon your request. Additional freight charges may apply.

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practice s. Any alteration or deviation from above, specifications involving extra costs will be executed only upon written orders, and

will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: \_\_\_\_\_

Authorized Signature

*Jeremy Stanley*

Note: This proposal may be withdrawn by us if not accepted within 14 days

Signature \_\_\_\_\_  
Signature \_\_\_\_\_

**Beth Porter - Re: [External] Airport farm lease**

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**From:** Amy Miller <amymillerlaw@gmail.com>  
**To:** Beth Porter <bporter@cityofwayne.org>  
**Date:** 9/8/2021 3:02 PM  
**Subject:** Re: [External] Airport farm lease

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Yes if there are specifics they need to be put in the bid specs.

On Wed, Sep 8, 2021, 1:43 PM Beth Porter <bporter@cityofwayne.org> wrote:

Amy,  
I know you've been out but just wanted to touch base with you on this prior to the upcoming Airport Authority meeting.  
Please see questions in message below.  
Thanks,

Beth Porter  
Finance Director  
City of Wayne  
[402-375-1733](tel:402-375-1733)

>>> Beth Porter 8/23/2021 10:05 AM >>>

Amy,  
I just spoke with Travis and we think some of the board members are still leaning towards going out to bid on the farm ground.  
I'm unsure of the legality on this. If we go out for bid can we would need to specify that any crop would need to be removed a week prior to the Mayday STOL event. So would that all have to be detailed out in the bid advertisement? Could we limit specifically what crop they can plant or just state it would need to be removed prior to the event?  
Thanks for you help.

Beth Porter  
Finance Director  
City of Wayne  
[402-375-1733](tel:402-375-1733)

>>> Amy Miller <amymillerlaw@gmail.com> 8/10/2021 2:18 PM >>>

They can continue to rent to Jason.

Amy K. Miller  
MILLER LAW  
208 Main Street  
P.O. Box 33  
Wayne, NE 68787  
Phone: [\(402\) 833-1440](tel:(402) 833-1440)  
Fax: [\(402\) 833-1420](tel:(402) 833-1420)  
Email: [amymillerlaw@gmail.com](mailto:amymillerlaw@gmail.com)

The preceding message and any attachments are intended only for the person or persons to whom the message is addressed and may contain information that is privileged and confidential. If you are not the intended recipient (or an authorized representative of the intended recipient) of the preceding message, any dissemination of the preceding message and any attachments is strictly prohibited. If you have received such message in error, please notify me immediately by e-mail to [amymillerlaw@gmail.com](mailto:amymillerlaw@gmail.com) or by telephone at (402) 833-1440 and delete the message and any attachments from your system without reading, printing, or saving them.

On Tue, Aug 10, 2021 at 11:43 AM Beth Porter <[bporter@cityofwayne.org](mailto:bporter@cityofwayne.org)> wrote:

Amy,

Travis spoke with Jason Heithold regarding the farm ground at the airport. Due to the Mayday STOL event they just did a 1 year lease with him after his previous 5 year lease came up. The Board is needing to rent to someone that is willing to work around the stipulations of holding the Mayday event again in 2022. Due to these certain stipulations (planting only grass and having the first harvest out prior to the Mayday event) can they offer Jason a 3 year lease (as he is agreeable to these stipulations) or are they required to go out for bids?

They are just wanting to know what their options are.

Thanks!

Beth Porter  
Finance Director  
City of Wayne  
[402-375-1733](tel:402-375-1733)