

WAYNE MUNICIPAL
AIRPORT AUTHORITY
AGENDA
November 6, 2023
5:30 p.m.

1. Call to Order

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the east wall of the Airport Terminal Meeting Room.

The Airport Authority reserves the right to adjourn into executive session as per Section 84-1410 of the Nebraska Revised Statutes.

Public Comments - Anyone desiring to speak on an agenda item is invited to do so, and should limit themselves to three minutes after being recognized by the Chair.

2. Swearing in of newly appointed member- Nick Hawthorne

3. Pledge of Allegiance

4. Approval of Minutes

5. Approval of Claims

6. Election of Board Chairman

7. New Business

- Approving authorized signatures at Elkhorn Valley Bank
- Discussion/possible action regarding NE Nebraska Aviators Employment Agmt.

8. Old Business

- Discussion/possible action regarding Wayne Fly-in event
- Discussion/update on 2 bay corporate hangar project
- Discussion/possible action on jet fuel truck
- Flight simulator/club update
- Discussion/update on potential solar field

9. Airport Manager Comments

10. Adjourn

WAYNE AIRPORT AUTHORITY
BANK SUMMARY
CHECKING ACCOUNT
October 31, 2023

PREVIOUS BALANCE 109,666.19

DEPOSITS:

Interest on checking account	56.66
Avgas	5,990.37
County Treasurer	3,871.59
Accounts receivable	28,805.40

38,724.02

TOTAL AVAILABLE 148,390.21

CLAIMS:

Claims Paid October 18,021.43

BOOK BALANCE AS OF SEPTEMBER 30, 2023 130,368.78

Plus Outstanding Checks 50.00

Less Outstanding Deposits 0.00

BANK BALANCE AS OF SEPTEMBER 30, 2023 130,418.78

Airport Money Market Account

Date	Transaction	Average Rate	Transaction Amount	Balance
3/18/2019	Opening Balance		\$ 1,000,000.00	\$ 1,000,000.00
3/29/2019	Interest earned	1.83	\$ 702.15	\$ 1,000,702.15
4/30/2019	Interest earned	1.83	\$ 1,506.26	\$ 1,002,208.41
5/31/2019	Interest earned	1.83	\$ 1,558.85	\$ 1,003,767.26
6/28/2019	Interest earned	1.83	\$ 1,510.87	\$ 1,005,278.13
7/31/2019	Interest earned	1.83	\$ 1,563.63	\$ 1,006,841.76
8/31/2019	Interest earned	1.73354	\$ 1,483.46	\$ 1,008,325.22
9/30/2019	Interest earned	1.68666	\$ 1,398.78	\$ 1,009,724.00
10/31/2019	Interest earned	1.60	\$ 1,373.02	\$ 1,011,097.02
11/19/2019	Transfer to checking cost of flight simulator		\$ (92,779.00)	\$ 918,318.02
11/29/2019	Interest earned	1.52	\$ 1,218.18	\$ 919,536.20
12/31/2019	Interest earned	1.50	\$ 1,172.19	\$ 920,708.39
1/31/2020	Interest earned	1.50	\$ 1,170.47	\$ 921,878.86
2/28/2020	Interest earned	1.50	\$ 1,096.30	\$ 922,975.16
3/31/2020	Interest earned	1.33225	\$ 1,042.07	\$ 924,017.23
4/30/2020	Interest earned	0.88916	\$ 673.68	\$ 924,690.91
5/31/2020	Interest earned	0.807	\$ 632.26	\$ 925,323.17
6/30/2020	Interest earned	0.807	\$ 612.27	\$ 925,935.44
7/31/2020	Interest earned	0.707	\$ 554.63	\$ 926,490.07
8/31/2020	Interest earned	0.707	\$ 554.97	\$ 927,045.04
9/28/2020	Transfer to checking cost of jet fuel truck		\$ (28,500.00)	\$ 898,545.04
9/30/2020	Interest earned	0.707	\$ 535.73	\$ 899,080.77
10/12/2020	Transfer to checking cost of loan to flying club, retro flying club employment agreement, and OGP 1st payment		\$ (183,525.00)	\$ 715,555.77
10/30/2020	Interest earned	0.62493	\$ 421.41	\$ 715,977.18
11/30/2020	Interest earned	0.548	\$ 321.67	\$ 716,298.85
12/31/2020	Interest earned	0.548	\$ 332.55	\$ 716,631.40
1/31/2021	Interest earned	0.548	\$ 333.61	\$ 716,965.01
2/28/2021	Interest earned	0.548	\$ 301.46	\$ 717,266.47
3/31/2021	Interest earned	0.50009	\$ 304.71	\$ 717,571.18
4/30/2021	Interest earned	0.449	\$ 264.86	\$ 717,836.04
5/31/2021	Interest earned	0.31696	\$ 193.27	\$ 718,029.31
6/30/2021	Interest earned	0.15	\$ 88.53	\$ 718,117.84
7/31/2021	Interest earned	0.15	\$ 91.49	\$ 718,209.33
8/31/2021	Interest earned	0.0887	\$ 54.11	\$ 718,263.44
9/30/2021	Interest earned	0.05	\$ 29.52	\$ 718,292.96
10/31/2021	Interest earned	0.05	\$ 30.50	\$ 718,323.46

11/30/2021	Interest earned	0.05	\$	29.52	\$	718,352.98
12/31/2021	Interest earned	0.05	\$	30.51	\$	718,383.49
1/31/2022	Interest earned	0.05	\$	30.51	\$	718,414.00
2/28/2022	Interest earned	0.05	\$	27.56	\$	718,441.56
3/14/2022	Transfer to checking Est #8- Final & Est #25- Final		\$	(91,137.85)	\$	627,303.71
3/31/2022	Interest earned	0.05	\$	28.26	\$	627,331.97
4/30/2022	Interest earned	0.05	\$	25.78	\$	627,357.75
5/9/2022	Transfer to checking OGP contract costs for 2022 Mayday event		\$	(61,628.25)	\$	565,729.50
5/31/2022	Interest earned	0.05	\$	24.70	\$	565,754.20
6/30/2022	Interest earned	0.05	\$	23.25	\$	565,777.45
7/31/2022	Interest earned	0.14677	\$	70.53	\$	565,847.98
8/31/2022	Interest earned	0.2	\$	96.12	\$	565,944.10
9/30/2022	Interest earned	0.2249	\$	104.62	\$	566,048.72
10/31/2022	Interest earned	0.449	\$	215.90	\$	566,264.62
11/1/2022	Transfer from checking- received final from State		\$	91,137.85	\$	657,402.47
11/30/2022	Interest earned	0.8312	\$	449.27	\$	657,851.74
12/31/2022	Interest earned	1.07467	\$	600.71	\$	658,452.45
1/31/2023	Interest earned	2.38983	\$	1,337.79	\$	659,790.24
2/6/2023	Transfer to checking Est #1		\$	(28,685.71)	\$	631,104.53
2/14/2023	Moved funds to CD		\$	(500,000.00)	\$	131,104.53
2/28/2023	Interest earned	2.57925	\$	721.81	\$	131,826.34
3/13/2023	Transfers costs for STOL contracts		\$	(20,000.00)	\$	111,826.34
3/31/2023	Interest earned	2.63164	\$	267.44	\$	112,093.78
4/10/2023	Transfer to checking Est #2		\$	(25,061.33)	\$	87,032.45
4/30/2023	Interest earned	2.713	\$	211.08	\$	87,243.53
5/15/2023	Transfer costs for Fly In event		\$	(23,282.03)	\$	63,961.50
5/31/2023	Interest earned	2.71616	\$	171.99	\$	64,133.49
6/12/2023	Transfer costs for Fly In event		\$	(48,831.43)	\$	15,302.06
6/30/2023	Interest earned	2.762	\$	75.50	\$	15,377.56
7/31/2023	Interest earned	2.762	\$	36.11	\$	15,413.67
8/14/2023	Deposit CD funds		\$	512,248.19	\$	527,661.86
8/31/2023	Interest earned	2.762	\$	734.37	\$	528,396.23
9/30/2023	Interest earned	2.762	\$	1,200.85	\$	529,597.08
10/31/2023	Interest earned	2.762	\$	1,243.74	\$	530,840.82

WAYNE MUNICIPAL AIRPORT AUTHORITY

October 9, 2023

5:30 P.M.

A regular meeting of the Airport Authority of the City of Wayne was called to order at the Nancy Braden Terminal Building on the above date and time by Chairman Travis Meyer. The following members were present: Travis Meyer, Tom Schmitz, Scott Hammer, Mark Putnam and David Ley. Also, attending the meeting were Beth Porter Airport Authority Treasurer, Tom Becker, Karma Schulte Becker Flying Service, Scott Morgan and Lisa Meyer.

Schmitz moved and Hammer 2nd to approve the minutes of the September 11th Regular Meeting. Roll was called with the following results: Yeas: Meyer, Schmitz, Hammer, Putnam and Ley. Nays: None. The Chairman declared the motion carried.

Ley moved and Meyer 2nd to accept all the claims presented as of October 9, 2023. Roll was called with the following results: Yeas: Meyer, Schmitz, Hammer, Putnam and Ley. Nays: None. The Chairman declared the motion carried.

Ley moved and Schmitz 2nd that we approve FBO lease and Airport Management Agreement effective January 1, 2014, ending December 31, 2030. Roll was called with the following results: Yeas: Schmitz, Hammer, Putman and Ley. Meyer abstained. Nays: None. The Chairman declared the motion carried.

Hammer moved and Putnam 2nd that we accept Travis Meyer's board resignation commending him on his years of service to the Authority. Roll was called with the following results: Yeas: Hammer, Schmitz, Putnam and Ley. Meyer abstained Nays: None. The Chairman declared the motion carried.

Other matters requiring the attention of the Authority were discussed and it was decided that no further formal actions on these matters were needed.

There being no further business, Chairman Meyer adjourned the meeting at 6:40 PM.

David R. Ley, Secretary

WAYNE MUNICIPAL AIRPORT AUTHORITY

October 30, 2023

5:30 P.M.

A special meeting and retreat of the Airport Authority of the City of Wayne was called to order at the Nancy Braden Terminal Building on the above date and time by Vice Chairman Tom Schmitz. The following members were present: Scott Hammer, Tom Schmitz, and David Ley. Appointed Airport Authority member Nick Hawthorne was present. Also, attending the meeting were Beth Porter Airport Authority Treasurer, Tom Becker, Karma Schulte and Travis Meyer Becker Flying Service, Scott Morgan, Jim and Sandy Hoffman, Cynthia Schmitz and Terri Buck.

Major Purpose of Retreat was promotion of Aviation at Wayne Airport thru Fly-In Events and Northeast Nebraska Aviators. Discussion and ideas presented were:

Fly-In Breakfast, One Large and three-monthly June, July and August

Bald / Young Eagles Rides every Saturday.

Small Tractor Pull

Boy Scouts help and involvement and merit badge involvement.

Concert Musical w/Sundy brunch for Large Fly-In

Air coupe Convention 2026

National STOL

Chicken Days Saturday Afternoon Promotion of Airport

Wings Credits/FSDO

Ag. Spray Pattern Test

Radio Controlled Planes

Airplane Movie in Hanger

Chamber Coffee Club or AA

1st Sunday after Labor Day Fly-in replacing Martin Field

Involvement of High School Swing Choir or Jass Band in Coffee to bring parents and grandparents also FAA and FCCA

There being no further business, Vice Chairman Schmitz adjourned the meeting at 7:28 PM.

David R. Ley, Secretary

WAYNE MUNICIPAL
AIRPORT AUTHORITY
October 11, 2023

Ck # 8582 John Deere Financial- Parts/service..... 1,267.19

Ck # 8583 Waste Connections- Trash removal..... 135.00

November 6, 2023

Ck # 8584 Ace Hardware & Home- TV mount & trash bags 41.98

Ck # 8585 Appeara- Rugs & mops..... 67.68

Ck # 8586 Becker Flying Service –
 Managers contract3,000.00
 Less FBO lease (100.00)
 Less storage bldg (61.00)2,839.00

EFT Black Hills Energy- Natural gas264.32

Ck # 8587 Bomgaars- Filter9.99

Ck # 8588 City of Wayne
 AWOS7.70
 Apron lighting28.27
 House.....191.98
 Terminal/hangar988.96
 Shop.....77.14
 Office & irrigation.....247.63
 Lift station0.60
 Ads/notices15.27
 Data plan iPad40.01
 Treasurer’s fee500.00
 2,097.56

EFT Department of Aeronautics –
 Hangar Loan H061,182.00
 Hangar Loan H071,391.00
 AWOS383.33
 2,956.33

Ck # 8589 Fastwyre-Phone/internet348.75

Ck # 8590 John Deere Financial- JD 644E parts/service2,772.19

Ck # 8591 Miller Law- Airport legal.....280.00

Ck # 8592 Northeast Nebraska Aviators Inc.-Employment Agmt. Nov 2023.....2,200.00

EFT Verizon – Cell phone159.41

TOTAL\$15,439.40

Wayne Airport				
Mayday/STOL event				
Airport Authority committed \$50,000 to make repairs, improvements, and maintenance at 10/12/20 meeting				
Airport Authority committed additional \$10,000 for Mayday event at 4/12/21 meeting				
11/9/2020	Milo Meyer	\$ 1,462.50	Grass runway work	Ck # 7944
12/14/2020	Koenig Enterprises	\$ 1,742.50	Air seeding rye	Ck # 7968
1/11/2021	Felt Farms	\$ 360.00	Drilled along runways	Ck # 7982
1/11/2021	Milo Meyer	\$ 7,575.00	Grass runway work	Ck # 7985
1/11/2021	Koenig Enterprises	\$ 3,262.50	Fairgrounds mix	Ck # 7984
3/8/2021	CopyWrite	\$ 353.20	Mayday printing	Ck # 8015
4/12/2021	CopyWrite	\$ 250.59	Mayday printing	Ck # 8032
4/12/2021	Koenig Enterprises	\$ 602.43	Rye/fairgrounds mix	Ck # 8041
4/12/2021	Bearcom	\$ 965.00	Radios	Ck # 8042
4/27/2021	Mr Golf Cart	\$ 2,954.00	Golf carts	Ck # 8043
4/27/2021	Eckophonc	\$ 4,000.00	Band	Ck # 8045
4/27/2021	Flying C	\$ 5,000.00	Production services	Ck # 8046
5/10/2021	Ace Hardware	\$ 420.02	Paint, misc supplies	Ck #8047
5/10/2021	Bomgaars	\$ 147.39	Tarp, ignitor, butane	Ck # 8051
5/10/2021	Danko	\$ 1,200.00	Fire extinguishers	Ck # 8057
5/10/2021	Carhart	\$ 115.88	Rebar & PVC	Ck # 8052
5/10/2021	Sherwin Williams	\$ 142.50	Paint	Ck # 8068
5/10/2021	Copy Write	\$ 639.28	Mayday printing	Ck # 8056
5/10/2021	Wayne Herald	\$ 840.00	Mayday ads	Ck # 8073
5/1/2021	T6 WWII plane	\$ 250.47	66 gallons avgas	
5/10/2021	Wayne Radio Works	\$ 400.00	Mayday STOL	Ck # 8076
5/10/2021	Fredrickson Oil	\$ 152.66	Diesel for generator	Ck # 8060
6/14/2021	Fredrickson Oil	\$ 110.84	Diesel for generator	Ck # 8089
5/18/2021		\$ (2,000.00)	Wayne Co. Grant	
6/14/2021	Bomgaars	\$ 29.50	Hitch, t-post	Ck # 8085
6/14/2021	NMC Inc	\$ 124.22	Rental- light tower	Ck # 8093
6/14/2021	Waste Connections	\$ 890.00	Rolloff	Ck # 8095
6/14/2021	Richard's Electric	\$ 2,297.50	Remove/replace lights for event	Ck # 8099
		\$ 34,287.98		
OGP LLC- STOL contract				
10/12/2020	OGP LLC	\$ 57,125.00	Consulting agreement 1st payment	Ck # 7925
2/8/2021	OGP LLC	\$ 28,562.50	Milestones #1 & #2	Ck # 8003
5/10/2021	OGP LLC	\$ 28,562.50	Milestone #3 and final	Ck # 8067
		\$ 114,250.00		
		\$ 148,537.98	FY 20-21 Total	
Airport Authority approved monetary support not to exceed \$50,000				
towards 2022 Mayday event at 3/14/22 Airport Authority Mtg				
FY 21-22				
12/13/2021	Milo Meyer	\$ 3,357.50	Dirt work for STOL event	Ck # 8199
3/14/2022	CopyWrite	\$ 164.00	Posters	Ck # 8249
5/9/2022	Andrea Zara	\$ 165.73	Reimburse SDL fee	Ck # 8272
5/9/2022	Bearcom	\$ 645.00	Rental MAYDAY event	Ck # 8274
5/9/2022	Midwest Sound	\$ 1,890.00	50% deposit MAYDAY event	Ck # 8280
5/18/2022	Crossroads- ATOLL Productions	\$ 4,000.00	Concert performance	Ck # 8288
5/24/2022	Total Graphics	\$ 4,580.00	Banners, shirts, signs	Ck # 8289
5/26/2022	Heartland Beverage	\$ 230.00	Bunker/wagon rental	ACH
6/13/2022	Mr Golfcart	\$ 74.55	Used tires	Ck # 8306
6/13/2022	Mr Golfcart	\$ 2,806.30	Rental MAYDAY event	Ck # 8306
6/13/2022	Pork Belly Ventures LLC	\$ 3,800.00	Shower rental	Ck # 8311
6/13/2022	Bearcom	\$ 555.00	Mayday event radio rental	Ck # 8292
6/13/2022	Innovative Protectives	\$ 346.51	Tarp	Ck # 8300
6/13/2022	Midwest Sound	\$ 1,890.00	Remaining balance Mayday event	Ck # 8305
6/13/2022	City of Wayne (Lutt Oil)	\$ 307.92	Fuel for generator	Ck # 8297

6/13/2022	Odeys	\$ 742.00	Paint	Ck # 8309
6/13/2022	Pac N Save	\$ 19.96	Bakery items	Ck # 8310
6/13/2022	Waste Connections	\$ 709.75	Mayday trash removal	Ck # 8316
6/13/2022	KTCH radio	\$ 350.00	Mayday ads	Ck #8313
6/13/2022	Wayne Herald	\$ 1,500.00	Mayday ads	Ck #8312
7/11/2022	Lutt Oil	\$ 361.72	Fuel Mayday event	Ck #8327
7/11/2022	Elkins Portable Restrooms	\$ 2,320.00	Portable restrooms	Ck # 8325
7/5/2022	Avgas	\$ 1,078.06	211.80 gallons avgas	JN 11811
8/8/2022	Raka rentals- Visa	\$ 776.38	Towable lights	Ck # 8338
		\$ 32,670.38		
OGP LLC Contract- Board approved moving forward with year 2 contract at June 29, 2021 meeting				
10/11/2021	OGP LLC	\$ 10,207.75	Year two contract execution half	Ck # 8167
2/14/2022	OGP LLC	\$ 10,207.75	Second half contract execution	Ck #8242
4/11/2022	OGP LLC	\$ 10,207.75	Milestone 1&2	Ck # 8268
4/11/2022	OGP LLC	\$ 7,500.00	STOL Drag Addendum #1 1st 1/2	Ck # 8268
5/9/2022	OGP LLC	\$ 10,207.00	Milestone 3 & final payment	Ck # 8286
5/9/2022	OGP LLC	\$ 7,500.00	STOL Drag Addendum #1 2nd 1/2	Ck # 8286
5/9/2022	OGP LLC	\$ 5,798.00	Addendum #2 Lodging, etc	Ck # 8286
9/12/2022	OGP LLC	\$ 6,140.00	Year three event commitment contract execution	Ck # 8359
		\$ 67,768.25		
Mayday STOL Revenue				
5/13/2022	WSC	\$ (1,000.00)	Sponsorship	
5/16/2022	AOPA	\$ (2,500.00)	Sponsorship	
9/11/2022	NE Nebr Aviators- Wayne Co Grant	\$ (2,000.00)	Wayne Co. tourism grant	
		\$ (5,500.00)		
		\$ 94,938.63	FY 21-22 Total	
Airport Authority approved monetary support not to exceed \$50,000 towards 2023 Wayne Fly-In event at 12/27/22 Airport Authority Mtg				
Wayne Fly-In Event FY 22-23				
2/13/2023	Majestic Theater	\$ 300.00	Advertising	Ck # 8437
3/13/2023	The Wayne Herald	\$ 420.00	Reflections- advertisement	Ck # 8445
3/13/2023	National STOL LLC	\$ 7,500.00	Aviation event agreement first half	Ck # 8444
3/13/2023	STOL Drag Events LLC	\$ 12,500.00	Aviation event agreement first half	Ck # 8446
5/8/2023	Katie McDonald	\$ 2,173.00	shirts	Ck # 8467
5/15/2023	Midwest Sound & Lighting	\$ 5,560.00	Audio services	Ck # 8477
5/15/2023	Fleet US	\$ 1,026.12	Paint	Ck # 8486
5/17/2023	Total Graphics	\$ 2,446.75	Apparel	Ck # 8487
5/24/2023	STOL Drag Events LLC	\$ 1,200.00	Meal stipends per contract	Ck # 8488
5/25/2023	Hector Anchondo	\$ 800.00	Friday entertainment	Ck # 8489
5/25/2023	ECKO	\$ 4,000.00	Saturday entertainment	Ck # 8490
5/25/2023	Coleman Broders	\$ 300.00	Sunday entertainment	Ck # 8491
6/12/2023	Cruise Custom Golf Carts	\$ 2,785.20	Golf cart rental	Ck # 8499
6/12/2023	Elkins Portable Restrooms	\$ 2,470.00	Portable restrooms	CK # 8500
6/12/2023	Frerickson Oil Co	\$ 177.46	Diesel for generator	Ck # 8502
6/12/2023	National STOL LLC	\$ 7,500.00	Remaining balance per contract	Ck # 8506
6/12/2023	Pac N Save	\$ 46.46	Flour for fly in	Ck # 8507
6/12/2023	Pork Belly Ventures	\$ 3,800.00	Shower service	Ck # 8508
6/12/2023	RAKA Rentals	\$ 3,252.36	Light towers	Ck # 8509
6/12/2023	STOL Drag Events LLC	\$ 12,500.00	Remaining balance per contract	Ck # 8511
6/12/2023	Total Graphics	\$ 3,861.75	Promotional items	Ck # 8512
6/12/2023	Wayne Herald	\$ 1,000.00	Advertising for fly in	Ck # 8514
6/12/2023	Bearcom	\$ 721.00	Radios	Ck # 8520
6/12/2023	Waste Connections	\$ 677.65	Waste removal	Ck # 8521
6/12/2023	Ace	\$ 246.23	Paint, storage box	Ck # 8492

6/12/2023	Top crop Inc	\$ 1,280.00	Oats	Ck # 8515
7/10/2023	Majestic Theater	\$ 325.00	Movie for Fly In	Ck # 8528
7/10/2023	Providence Medical Center	\$ 550.00	Ambulance service	Ck # 8531
7/10/2023	Amazon	\$ 201.65	Powerstrips for fly in	Ck # 8525
8/14/2023	Carl Costas- Visa	\$ 1,500.00	Videography	Ck # 8543
8/14/2023	Copyright-Visa	\$ 16.75	Thank you cards	Ck # 8543
8/14/2023	Jill Brodersen	\$ 416.99	Banner and thank you cards	Ck # 8546
8/14/2023	Andrea Henderson	\$ 161.75	SDL reimbursement	Ck # 8538
		\$ 81,716.12		
OGP LLC Contract FY 22-23				
11/14/2022	OGP LLC	\$ 6,140.00	Milestone #1	Ck # 8391
2/13/2023	OGP LLC	\$ 4,000.00	Partial Milestone #2	Ck # 8433
4/20/2023	OGP LLC	\$ 3,000.00	Per Contract	Ck # 8465
5/15/2023	OGP LLC	\$ 5,000.00	Final invoice	Ck # 8485
		\$ 18,140.00		
Wayne Fly-In Revenue 22-23				
2/17/2023	Olsson	\$ (2,500.00)	Sponsorship	
2/17/2023	Legend Aircraft	\$ (5,000.00)	Sponsorship	
2/17/2023	Clemons Aviation	\$ (5,000.00)	Sponsorship	
2/17/2023	TC Flight LLC	\$ (1,000.00)	Sponsorship	
3/27/2023	WSC	\$ (1,050.00)	Sponsorship	
3/29/2023	East TX Arch Sheet Metal	\$ (5,000.00)	Sponsorship	
3/29/2023	Acme Suspension	\$ (2,000.00)	Sponsorship	
3/29/2023	R&M Flying	\$ (2,500.00)	Sponsorship	
4/6/2023	Providence Medical Center	\$ (1,000.00)	Sponsorship	
4/21/2023	McFarlane Aviation	\$ (5,000.00)	Sponsorship	
4/27/2023	Bomgaars	\$ (500.00)	Sponsorship	
5/9/2023	Duncan Aviation	\$ (200.00)	Booth rental	
6/5/2023	Great Dane	\$ (300.00)	Sponsorship	
7/10/2023	Wayne County	\$ (2,000.00)	Tourism grant	
8/7/2023	NE Nebr Aviators	\$ (23,600.00)	Fly in revenue	
		\$ (56,650.00)		
		\$ 43,206.12	FY 22-23 Total	

EMPLOYMENT AGREEMENT

This Employment Agreement is dated this 18 day of September, 2020, by and between The Airport Authority of the City of Wayne, Nebraska (hereinafter referred to as "Employer"), and Northeast Nebraska Aviators, Inc., a Nebraska Non-Profit Corporation (hereinafter referred to as "Employee").

WHEREAS, Employer is the owner of a flight simulator located within the Wayne Municipal Airport; and

WHEREAS, both Employer and Employee recognize the benefit of the flight simulator to the community and prospective pilots; and

WHEREAS, to maximize use of the flight simulator, Employer recognizes the need to keep the simulator in good working order and to advertise the availability of the simulator; and

WHEREAS, Employee has the ability to repair, maintain, and operate the simulator, as well as the ability to market and promote the availability of the simulator, and

WHEREAS, Employer wishes to employ the Employee to manage, promote, and maintain the flight simulator owned by Employer,

NOW, THEREFORE, in exchange of the mutual covenants contained herein, the parties agree to the following:

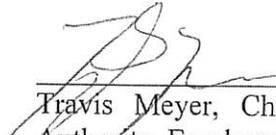
1. **Employment.** The Employer hereby agrees to employ the Employee and the Employee hereby agrees to accept such employment upon the terms and conditions of this employment agreement.
2. **Term.** This agreement shall commence upon execution of this agreement herein and approval by the board members of Employer and Employee, and shall continue until either Employer or Employee gives notices of termination pursuant to the provision outlined below
3. **Duties.** The Employee shall manage the flight simulator owned by Employer. Duties of the Employee include, but are not limited to the following:
 - a. Promoting the availability and benefits of the simulator through events, advertising, or other methods as determined by Employee;
 - b. Maintaining and repairing simulator;
 - c. Collecting Employer's fees for use of the simulator, as may be changed from time to time by the board members of Employer;

*Retro Active
to 11-2019
Per Airport
Authority Approval
Motion on
Sept 14, 2020*



- d. Addressing concerns of the users of the simulator;
 - e. Set up and facilitate appointments for use of the simulator;
 - f. Attend continuing education in flight simulation, if available;
 - g. Provide labor to repair or maintain the simulator as may be needed;
 - h. Such other duties as may be assigned by the Employer.
4. **Compensation.** The Employer shall pay the Employee the monthly sum of \$2,2000.00, to be paid after approval of claims by Employer's board.
 5. **Other Expenses.** The Employee may be reimbursed for meals, meetings, parts, repairs or other expenses related to the job, upon and not until after, approval by the Employer.
 6. **Training Costs.** Any and all fees and expenses related to continuing education, product knowledge or other training shall be reimbursed by the Employer, upon prior approval by the Employer.
 7. **Termination of Agreement.** The Employer may, with cause or without cause, terminate this agreement at any time by giving written notice to the Employee. The Employee may, with cause or without cause, terminate this agreement prior to expiration by giving written notice to the Employer.
 8. **Notices.** Any notice required or desired to be given under this agreement shall be deemed given if in writing and sent by certified mail, return receipt requested, to the Employee's residence or to the Employer's principal office, as the case may be.
 9. **Waiver of Breach.** The Employer's waiver of a breach of any provision of this agreement by the Employee shall not operate or be construed as a waiver of any subsequent breach by the Employee. No waiver shall be valid unless in writing and signed by an authorized officer of the Employer.
 10. **Assignment.** The Employee acknowledges that his services are unique and personal. Accordingly, the Employee may not assign his rights or delegate his duties or obligations under this agreement. The Employer's rights and obligations under this agreement shall inure to the benefit of, and be binding upon, the Employer's successors and assigns.
 11. **Governing Law.** This agreement shall be construed pursuant to the laws of the State of Nebraska.

Dated this 18 day of September, 2020.



Travis Meyer, Chairman, o/b/o Wayne Airport
Authority, Employer



Adam Manoucheri, President, o/b/o Northeast
Nebraska Aviators, Inc., a Nebraska Non-Profit
Corporation, Employee

WAYNE MUNICIPAL AIRPORT AUTHORITY

September 14, 2020

5:30 P.M.

The regular meeting of the Airport Authority of the City of Wayne was called to order on the above date and time at the Nancy Braden Terminal Building by Chairman Travis Meyer. The following members were present: Mark Putnam, Scott Hammer, Travis Meyer and Tom Schmitz. Also, attending the meeting were Beth Porter Airport Authority Treasurer, Jim Hoffman and Karma Schulte, Becker Flying Service, Curtis Christensen Olsson Inc., Scott Morgan, Dave Zach, Denny Dangberg and Wes Blecke Wayne City Administrator.

Approval of minutes: Motion to approve by Mark Putnam, 2nd by Travis Meyer. Vote called. Yeas 4, Nays 0. Motion carried.

Approval of claims: Motion to approve by Scott Hammer, 2nd by Tom Schmitz. Vote called. Yeas 4, Nays 0. Motion carried.

New business:

Public hearing for budget: Budget hearing for 2020-2021 was opened by Chairman Travis Meyer at 5:36 PM. Travis Meyer read Resolution 2020-3. Scott Hammer made motion to approve Resolution 2020-3, 2nd by Mark Putnam. Vote was called Yeas 4, Nays 0. Motion carried. Public hearing for the budget 2020-2021 was closed by Chairman Travis Meyer at 5:39PM.

N.E. Nebr. Aviators: Discussed employment agreement between the N.E. Nebr. Aviators and the Wayne Airport Authority. Amy Miller had drawn up the legal documents. Mark Putnam made a motion to approve starting September 14, 2020 and retro to November 2019 with compensation to be \$2200 per month. Scott Hammer 2nd. Vote called, Yeas 4, Nays 0. Motion carried.

Loan document for Flying Club: Discussion followed for a \$100,000 loan for 30 years at 3%. Monthly payment would be \$554.60 by direct payment. Travis Meyer made a motion to approve, Mark Putnam 2nd. Vote called Yeas 4, Nays 0. Motion carried.

Mayday STOL Event: Travis Meyer and Scott Hammer gave info and recommendation on having the event. Travis Meyer made a motion to schedule a special meeting on Monday September 21, 2020 at 5:30 PM. Mark Putnam 2nd. Vote called, Yeas 4, Nays 0. Motion carried.

Farm lease: Wes Blecke City Administrator talked about the sludge from the lagoon to be spread out on the north section of the airport. Up for discussion, Farm lease tabled to future meeting.

Old Business:

Runway 18/36: Curtis Christensen with Olsson Inc. reported that the project will be started September 21, 2020.

Jet fuel: Mark Putnam reported on a 1987 International S1900, 5000 gallon truck in Ohio. \$29,900 plus \$5,000 transportation (approx.) Need to contact the State Fire Marshall before proceeding. Travis Meyer made a motion to table to Monday September 21st meeting. Scott Hammer 2nd. Vote called, Yeas 4, Nays 0. Motion carried.

Flight simulator update: Fees will be handled by the Flying club starting in November.

Airport manager comments: Jim Hoffman was wondering if the siding will be done before winter on the terminal building. Gate problems, Jim Hoffman talked with Terry at No Sweat Fencing. Holes have been found around the airport, possibly skunks digging. Check with Bomgaars for Skunk rid/repellant. Need to check in on fence/gate west of the terminal building.

Adjourn: With no other business Chairman Travis Meyer adjourned the meeting at 7:38 PM.

Thomas R Schmitz
Vice Chair/ Acting Secretary

Beth Porter - Re: Fw: Employment Agreement

From: Amy Miller <amymillerlaw@gmail.com>
To: Beth Porter <bporter@cityofwayne.org>
Date: 9/18/2020 12:28 PM
Subject: Re: Fw: Employment Agreement

Yes. I just got out of an appointment with Travis and Scott, and told them I forgot to make it retroactive, and just to go ahead and change the date.

Thanks,

Amy K. Miller
MILLER LAW
208 Main Street
P.O. Box 33
Wayne, NE 68787
Phone: (402) 833-1440
Fax: (402) 833-1420
Email: amymillerlaw@gmail.com

The preceding message and any attachments are intended only for the person or persons to whom the message is addressed and may contain information that is privileged and confidential. If you are not the intended recipient (or an authorized representative of the intended recipient) of the preceding message, any dissemination of the preceding message and any attachments is strictly prohibited. If you have received such message in error, please notify me immediately by e-mail to amymillerlaw@gmail.com or by telephone at (402) 833-1440 and delete the message and any attachments from your system without reading, printing, or saving them.

On Fri, Sep 18, 2020 at 12:19 PM Beth Porter <bporter@cityofwayne.org> wrote:

Amy,

Just want to confirm we are okay to make this agreement retroactive to November 2019? I can attach the minutes from the meeting and Travis said he can make a note on the contract stating it is retroactive to November 2019.

Thanks!

Beth

>>> Travis Meyer <tnlmeyer@msn.com> 9/18/2020 12:10 PM >>>

From: Amy Miller <amymillerlaw@gmail.com>
Sent: Thursday, September 17, 2020 3:16 PM
To: Travis Meyer <tnlmeyer@msn.com>
Subject: Re: Employment Agreement
Here's the amended EA with \$2,200 as monthly compensation.
Amy K. Miller
MILLER LAW
208 Main Street

P.O. Box 33
Wayne, NE 68787
Phone: [\(402\) 833-1440](tel:(402)833-1440)
Fax: [\(402\) 833-1420](tel:(402)833-1420)
Email: amymillerlaw@gmail.com

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On Tue, Sep 8, 2020 at 8:16 AM Travis Meyer <tnlmeyer@msn.com> wrote:
Good Morning Amy,

Please put the amount per month as 3,000.00. Thank you for your help with this.

Thanks,
Travis Meyer

From: Amy Miller <amymillerlaw@gmail.com>
Sent: Wednesday, September 2, 2020 6:36 AM
To: Travis Meyer <tnlmeyer@msn.com>; Scott A Hammer <shammer@strongtie.com>; Beth Porter <bporter@cityofwayne.org>; adam@manoucheri.com <adam@manoucheri.com>
Subject: Employment Agreement
All --

Please see employment agreement attached. I don't have in my notes the final amount we discussed as a monthly payment. Let me know and I'll make the addition.

Thanks,
Amy K. Miller
MILLER LAW
208 Main Street
P.O. Box 33
Wayne, NE 68787
Phone: [\(402\) 833-1440](tel:(402)833-1440)
Fax: [\(402\) 833-1420](tel:(402)833-1420)
Email: amymillerlaw@gmail.com

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NATIONAL STOL/Wayne America Fly In Event Agreement

This **AVIATION EVENT AGREEMENT** is entered into as of the ___ Day of _____, 2023, by and between **National STOL, LLC**, a Florida limited liability company operating as National STOL (hereafter known as “**NSTOL**”), whose business address is **451 S. Airport Road, Lake Wales, FL 33859**, and **Wayne Municipal Airport Authority** (hereafter known as “**The Airport**”), a Nebraska municipality whose business address is **2304 NE-35 Wayne, NE 68787**.

This **AVIATION EVENT AGREEMENT** is for a traditional STOL competition within the **Wayne America Fly In**, to be held on **May 30 - June 2, 2024**, at **Wayne Municipal Airport in Wayne, NE**. **NSTOL** agrees to organize and conduct all aspects of the traditional STOL competition, including but not limited to:

- Setting up the competition area, including marking the runway with a start/finish line and distance hashmarks. If the airport does not want the runway painted, they will, at their own cost, provide another means of marking the runway that is visible to aircraft.
- Securing a Certificate of Insurance for liability coverage for the traditional STOL event naming the Wayne Municipal Airport and the Wayne Airport Authority as additional insured on the policy with the following coverages:
 - Bodily Injury and Property Damage: \$3,000,000
 - Owned and Hired Auto (on airport premises): \$3,000,000
 - Personal/Advertising Injury: \$3,000,000
 - Products-Completed Operations: \$1,000,000
 - Medical Payments: \$2,500/\$10,000
 - Volunteer Accident Policy: \$25,000

*NSTOL will agree to amend this agreement pending any reasonable changes of requirements to the above coverage list by request of Wayne Municipal Airport or the Wayne Airport Authority. Any requests should be made in writing at least 30 days in advance of the event. This liability coverage does not extend to other aspects of the Fly In that are not managed directly by **NSTOL**.*

- Providing Airboss personnel to handle the event air traffic, including their roles on Unicom and as Airbosses during the event.
- Creating an event landing page on nationalstol.com for competitor registration, linking to the Wayne America website which contains information for camping, general attendees, and other event information
- Providing National STOL staff on site to coordinate the event
- Providing event-specific waivers and hold harmless agreements for competitors
- Providing use of National STOL Scoring Spreadsheets, including calculation for Most Consistent, Pilot Performance Index (PPI), and overall winning pilots. Scores will be used for the 2024 National STOL Season Standings, will be included in Championship

Points, and will be listed on NSTOL's website and social media related to the 2024 season

- Producing & directing a broadcast/recording of the event
- Providing an announcer(s) for the PA and live broadcast during the event
- Transporting and providing necessary equipment for operations to and from the event, including but not limited to a production trailer, radios, safety vests, marking paint, cameras, PA system, airboss equipment, etc
- Marketing the event through the NSTOL mailing list and social media channels
- Providing up to 5 complimentary competitor registrations for Wayne America Fly In Partners and Friends. These registrations must be claimed on or before Friday, May 24, 2024.
- **NSTOL** agrees to provide a minimum of 4 hours of flight activity on both Friday, May 31 and Saturday, June 1, 2024 (pending safe weather conditions). The exact schedule will be determined in agreement with **The Airport** as the event approaches.

The Airport is responsible for:

- Obtaining any and all necessary approvals from the Airport, City, County, and State for the event
- Operating all other aspects of the Fly In, excluding the traditional STOL competition as outlined above. This includes but it not limited to other organized activities/public events, food and beverage offerings, sanitation needs, emergency response services, and general infrastructure
- Securing volunteers for the weekend of the event weekend, including those that can assist **NSTOL** with runway set up, line judging, and crowd management
- Physical preparation of the event area, including maintenance of the runway, mowing of any camping and spectator areas, and any leveling or rolling of the ground that may be necessary.
- Developing a site plan that allows for safe and convenient spectator viewing of the traditional STOL event
- Providing adequate crowd control fencing along the safety area of the competition zone to keep spectators clear of the runway and pits.
- Accepting and safely storing any items **NSTOL** may need to ship in advance of their arrival. Packages should be sent to: Please provide address
- Facilitating contact with local shareholders in a timely manner
- Collecting and processing payment for any Sales Tax, local tax, event permits, or other fees as required by the local municipalities, county, or state agency or department.
- Linking from the Wayne America Fly In website to the **NSTOL** landing page for the event, and providing an online platform for ticket sales, camping reservations, and general attendee information
- Reserving 4 camping sites with hookups and 4 hotel rooms on behalf of **NSTOL** for the duration of the event

The Airport retains the event naming rights and imagery associated with the event; all branding will be done in cooperation with **The Airport**. **The Airport** and **NSTOL** grant one another mutual permission to use the Wayne America Fly In, Wayne Municipal Airport, and National STOL names, logos, and images for securing sponsorships, marketing, and promotional purposes. **The Airport** and **NSTOL** further agree that all marketing material surrounding the traditional STOL competition will be co-branded to include the appropriate NATIONAL STOL and WAYNE AMERICA FLY IN logos and trademarks.

NSTOL retains the right to design and sell merchandise at the Wayne America Fly In that will promote the event and its 2024 Series.

NSTOL retains the right to promote its annual sponsors per the terms and conditions of their individual contracts, including but not limited to display of banners, flags, and tents in the competition area; mentions on the PA and broadcast; complimentary vendor space or tickets upon request; and inclusion of logos or ads in the marketing materials distributed by **NSTOL**.

NSTOL agrees to include mention of any local sponsors obtained by **The Airport** on the live PA and broadcast, pending the receipt of a list of these sponsors and any specific messaging (15 seconds or under) is received a minimum of one week prior to the event. **NSTOL** agrees to provide **The Airport** two complimentary 30-second commercial and one complimentary 1-minute commercial spots on the live broadcast; additional commercial spots may be sold to Wayne America Fly In sponsors for a 50/50 revenue split based on the National STOL 2024 standard pricing list (any commercial spots must be received on or before Friday, May 24, 2024). In addition, any additional event-specific marketing packages that remain available (including but not limited to Presenting Sponsor, Broadcast Presented by Sponsor, and Class Presented by Sponsors) may also be sold by **The Airport** for the same 50/50 revenue split based on the National STOL 2024 standard pricing list.

The Airport will pay **NSTOL** a non-refundable deposit of **\$5,000.00** no later than December 1, 2023, by wire transfer or check. This initial payment is deemed earned at the time paid, whether or not the Event takes place. No later than February 1, 2024, **The Airport** will pay **NSTOL** an additional payment of **\$10,000.00**. The final balance of **\$10,000.00** shall be paid no later than June 15, 2024.

NSTOL and **The Airport** recognize that the event success is paramount and is determined by a positive experience by the community. As such, if **The Airport** does not complete any of their requirements, then **NSTOL** will be compensated by **The Airport** for any costs incurred by **NSTOL** in coordinating and planning these changes.

NSTOL reserves the right to produce, record and distribute social media, photos, and broadcast content from this event to further promote the series, regardless of Live Broadcast or recording status. **The Airport** may produce video & photo content, but all video content from the traditional STOL competition must include the National STOL Series in the title or description.

NSTOL reserves the right to curtail, cancel or reschedule the event due to circumstances, including weather, safety, or unforeseen circumstances. If the event needs to be rescheduled, it will be done in agreement with **The Airport**.

If, on account of causes not due to the fault or negligence of either party, such as, but not limited to, national emergency, disaster, or an act of God, the event is abandoned, canceled, or prevented, neither party hereto shall be liable to the other for any expense incurred in connection with the event.

NSTOL and **The Airport** are in agreement, the terms are to be duly executed as of the Effective Date.

National STOL, LLC

Name:

Title:

Wayne Municipal Airport

Name:

Title:

INDEPENDENT CONTRACTOR / CONSULTANT AGREEMENT

This Independent Contractor Consulting Agreement ("Agreement") is made and entered into by and between OGP, LLC ("Consultant"), a Nebraska limited liability company, and, The Airport Authority of the City of Wayne, ("Airport"), effective the 15th day of October, 2023. ("Effective Date"),

In consideration of the promises and mutual agreements hereinafter set forth, it is agreed by and between the undersigned as follows:

1. **Services.** Airport hereby agrees to retain Consultant for certain services, including but not limited to, the creation, organization, promotion and execution of certain aviation events focused on the promotion of airport services and/or the local community as a whole pursuant to goals, objectives and specification provided or approved by Airport, pursuant to the terms of this Consultant Agreement and provided in separate Statement(s) of Work from time to time and attached hereto as Exhibit A. Airport may need to hire outside consultants other than Consultant, and this agreement shall not be construed to be an exclusive agreement between Consultant and Airport.
2. **Term.** This Agreement shall automatically renew annually on the day and month of the Effective Date stated above, unless either party, 60 days before expiration, gives written notice to the other of its desire to end the agreement.
3. **Fees.** Upon mutual agreement, Consultant will provide the services requested by Airport on either a fixed fee basis or an hourly fee structure ("Fee") as specified in each Statement of Work, with the initial hourly rate of \$125/hour. The rate is subject to change and written notice of the rates for the proposed projects will be given prior to commencement of each statement of work, subject to approval of fees by Airport.
4. **Independent Contractor Relationship.** Consultant's relationship with Airport shall be that of an independent contractor, and nothing in this Agreement is intended to, or should be construed to, create a partnership, agency, joint venture or employment relationship. Consultant shall not be entitled under this Agreement to any of the benefits that Airport may make available to its employees, including, but not limited to, group health, life insurance, profit-sharing or retirement benefits, paid vacation, holidays or sick leave, or workers' compensation insurance. Consultant shall be solely responsible for, and will file on a timely basis, all tax returns and payments required to be filed with, or made to, any federal, state or local tax authority with respect to the performance of services and receipt of fees under this Agreement. No part of Consultant's compensation shall be subject to withholding by Airport for the payment of any social security, federal, state or any other employee payroll taxes. Airport shall regularly report amounts paid to Consultant by filing a Form 1099-MISC with the Internal Revenue Service as required by law.
5. **Method of Performing Services; Results.** In accordance with Airport objectives, Consultant shall determine the method, details and means of performing the services required by this Agreement. Airport shall have no right to, and shall not, control the manner or determine the method of performing Consultant's services. Consultant shall provide the services for which Consultant is engaged to the reasonable satisfaction of Airport.
6. **Workplace, Hours and Instrumentalities.** Consultant may perform the services required by this Agreement at any place or location and at such times as Consultant shall determine. Consultant agrees to provide all tools and instrumentalities, if any, required to perform the services under this Consultant Agreement.

7. **Early Termination by Airport.** Airport may terminate this Agreement thirty (30) days after Airport's delivery to Consultant of written notice of Consultant's material breach of any provision or obligation owed by Consultant under this Consultant Agreement which is not cured by Consultant within such thirty (30) day period.
8. **Early Termination by Consultant.** Consultant may terminate this Agreement for a material breach by Airport if Airport has not cured the breach within thirty (30) days of receiving written notice from Consultant; such notice or cure provision shall apply with respect to the payment of the Fee described above.
9. **Request for Early Termination by Airport.** In the event Airport wishes to terminate this Agreement before the end of the stated term, Airport may request the written approval of Consultant and pay to Consultant the balance of the fees which remain due under this Agreement and any then current statement of work attached hereto. Failure to pay the balance of Fees due, upon receiving Consultant's written approval shall be a material breach by Airport. Any amount not timely paid to Consultant shall bear interest at the rate of two percent (2%) per month, compounded monthly until paid in full.
10. **Assignment.** Neither party to this Agreement shall assign the Agreement to any other party without both parties' written consent. Consultant agrees in advance that Airport may transfer this Agreement to Northeast Nebraska Aviators, under the same terms and conditions contained herein.
11. **Indemnity.** Airport indemnifies and holds harmless Consultant (inclusive of members, managers and employees) from any claims, causes of action, demands, expenses of lawsuits, damages, judgments, attorneys fees, and costs arising out of or related to the services, products, software and/or code provided by Consultant to Airport for Airport's use, or for use by any party Airport resells or otherwise transfers the services, products, and other deliverables provided by Consultant. Airport and Consultant agree to cooperate in the defense of the claim or the litigation. Airport agrees to fund payment of all matters indemnified so that Consultant is held harmless financially. Airport shall pay all its indemnity obligations without the necessity or requirement that Consultant first incurs or pays such costs, expenses damages, judgments and attorneys' fees.
12. **Governing Law.** This Agreement shall be governed by the laws of the State of Nebraska.
13. **Severability.** If any provision of this Agreement is determined to be illegal, invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.
14. **Waiver or Breach.** It is agreed that a waiver by either party of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by the same party.
15. **Headings.** The Section headings appearing in this Agreement are for purposes of easy reference and shall not in any way modify, amend or affect the provisions.
16. **Amendment or Modification.** No amendment or modification of the terms of this Agreement shall be valid unless made in writing and signed by both Airport and Consultant.

17. **Notices.** All notices for which provision is made in this Agreement shall be given in writing either by actual delivery of the notice into the hands of the party entitled to the notice or by mailing the notice by registered or certified mail, return receipt requested, in which case the notice shall be deemed to be given on the date of its mailing, addressed as follows:

If to Airport:

If to Consultant:

OGP, LLC
attn: Collin Caneva
432 S 11th St
Lincoln, NE 68508

18. **Entire Agreement and Binding Effect.** This Agreement contains the entire agreement between Airport and Consultant with respect to the subject matter hereof and, except as otherwise specifically provided herein, shall be binding upon Airport and Consultant.

The parties hereto have executed this Agreement as of the Effective Date above written.

Airport Authority of the City of Wayne, Nebraska:

By: Travis Meyer, Chairman

Consultant:

OGP, LLC, a Nebraska limited liability
company

By: _____
Collin Caneva, Member

EXHIBIT A Statement of Work

Project Summary

Project Description

OGP, LLC (“OGP” or “Consultant”) and the Wayne Airport Authority of the City of Wayne, Nebraska (“Airport”) have identified a mutually agreeable project and desire to partner where Consultant provides the creation, promotion and execution of an aviation event promoting the services of the Airport and providing for a community event and promotion of the community. The aviation event will focus on the hosting of a competition of a STOL (short takeoff and landing) and showcase the planes, pilots and general capabilities around this competition. The general desire is to create and host this event for an initial two (2) consecutive years.

Initial scope and assumptions are detailed below.

Project Assumptions & Scope

OGP and Consultant will provide services and deliverables related to the event. The assumptions & scope listed here are to encompass the overall project deliverables taken from several conversations and meetings with key stakeholders for this event.

This proposal is scoped to include multiple deliverables and projects to accomplish the following (but not limited to):

- Two Website Creation & Management
 - Event Specific (included in price) & Northeast Nebraska Aviators (no charge)
- Social Account Creation
- Event Promotion
- Operational Support

Scope and Est. Timeline

Scope & Estimated Timeline

The Consultant is proposing multiple milestones to accomplish the Airport’s project goals. The parties acknowledge these may be adjusted as needed based on mutual agreement.

Project Scope Description

Project scope and descriptions to be refined and finalized as needed with the Airport team.

2024 2025

Website Management:..... **\$5,500.00** **\$5500.00**

❖ *Consultant to provide all services related to website creation for the Event will be included below (but not limited to):*

- Domain setup
- Hosting setup
- Content creation
- Content management system creation
- Relevant photos setup, using photos provided by Airport
- SEO optimization
- Mobile optimization
- Support services setup
- Consultant will, at no charge, provide all services related to website creation for Northeast Nebraska Aviators, a Non-Profit Corporation

2024 2025

Social Media Management:..... **\$12,500.00** **\$12,500.00**

❖ *Consultant to provide services related to Social Media management prior to, during, and after the event. All pertinent Social Media management services are included below (but not limited to)*

- Social Media Account Creation
- Social Media Management Calendar creation
- Social Media posting
- Social Media Monitoring
- Social Media + Event Coordination
- Social Media Event Ad Buy and Retargeting Ad buy
 - Social Media Ad Persona building
 - Social Media Ad Persona Targeting (on specific platforms)

2024 2025

Event Mobile App Management:..... **\$3575.00** **\$3575.00**

❖ *Consultant to provide all services related to website creation for both the Event and for the "Northeast Nebraska Aviators" will be included below (but not limited to):*

- Domain setup
- Hosting setup
- Content creation
- UI/UX Design and Implementation
- QA and Final Support
- Event Day App Management
 - Live event setup

2024 2025

Operational Support & Event Endorsement Commitment: ... \$9125.00 \$9125.00

- ❖ *Consultant to provide verified commitment from the STOL Governing Body as well as other operational support to pull off event.*
 - Kevin Quinn and STOL Drag
 - Flying Cowboys
 - Includes 2yr sponsorship for OldGreenPlane.
 - Mention in social media as in episodes and podcasts

2024 2025

Event Promotion: \$3,125.00. \$3,125.00

Consultant to provide guidance through the following channel partnerships/relationships

- Kevin Quinn (Founder, STOL Drag LLC.)
- Sponsors/Sponsorships
- STOL Drag, LLC
- Local and State news and media outlets
- Local and state Departments of Tourism
- Event Advertisement Targeting and Buy
 - All Mediums (Print, TV, Radio, Online, Experiential)

Misc Services:Included

- ***Event Hosting Services***
 - Event Hosting and Announcing for all public events
 - Online Event Hosting
- Lead sponsorship efforts and manage non-local sponsors

Customer Responsibilities

- Customer to finalize all dates for event
- Customer to provide primary point of contact with needed authority to provide authorization to proceed and direct support of implementation for:
 - Event operational questions
 - Aviation related questions

- Website and Social media questions
- Customer to ensure safe and legal event setup which would include all pertinent permits.
- Customer to provide all minimum requirements for Northeast Nebraska Pilots Club website and social media.
- Customer to be responsible for event insurance.

Timelines:

The current timeline is summarized as follows and is contingent on contract execution date being adhered to:

2024

Contract execution.....	October 15 th , 2023
Secure Dates and Event Commitment.....	October 15 th , 2023
Online promotion foundations completed.....	December 1, 2023
Ongoing promotion.....	October 15 th , 2023
Final Event Prep.....	October 15 th , 2023
Onsite Event and Operational Support.....	October 15 th , 2023

2025

Secure Dates and Event Commitment.....	September 1, 2024
Online promotion foundations completed.....	December 1, 2024
Ongoing promotion.....	October 1, 2024
Final Event Prep.....	October 1, 2024
Onsite Event and Operational Support.....	October 1, 2024

Schedule of Payments:

	<u>2024</u>	<u>2025</u>
Contract execution.....	\$13,530.00	
Milestone #1.....	\$6765.00	
Milestone #2.....	\$6765.00	
Final Payment.....	\$6765.00	
Total:	\$33,825.00	

Change Management:

Changes to the project scope and definition may be subject to modifications or new scope definition. Any such changes should be communicated between the leads from each team and evaluated for impact to the project timelines, cost or scope. All needed changes will be reduced

to writing and any adjustments will be presented for review, approval and eventual agreement execution in advance of work being performed.

Other:

None

IN WITNESS WHEREOF, the Parties do hereby execute this Agreement as of the Execution Date set forth above.

OGP, LLC (Consultant)

Northeast Nebraska Aviators

By: _____

By: _____

Name: _____

Name: _____

Its: _____

Its: _____

Date: _____

Date: _____