

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
AGENDA  
April 8, 2024  
5:30 p.m.

1. Call to Order

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the east wall of the Airport Terminal Meeting Room.

The Airport Authority reserves the right to adjourn into executive session as per Section 84-1410 of the Nebraska Revised Statutes.

Public Comments - Anyone desiring to speak on an agenda item is invited to do so, and should limit themselves to three minutes after being recognized by the Chair.

2. Pledge of Allegiance

3. Approval of Minutes

4. Approval of Claims

5. New Business

6. Old Business

- Discussion/update on 2 bay corporate hangar project
- Discussion/possible action on jet fuel truck
- Flight simulator/club update
- Discussion/update on potential solar field

7. Airport Manager Comments

8. Action to accept Nick Hawthorne board resignation

9. Adjourn

WAYNE AIRPORT AUTHORITY  
BANK SUMMARY  
CHECKING ACCOUNT  
March 31, 2024

PREVIOUS BALANCE 81,878.79

DEPOSITS:

Interest on checking account	36.54
Avgas	2,815.94
County Treasurer	2,237.24
Accounts receivable	1,734.60
State of NE ACH	2,632.00

9,456.32

TOTAL AVAILABLE 91,335.11

CLAIMS:

Claims Paid March 22,421.35

BOOK BALANCE AS OF March 31, 2024 68,913.76

Plus Outstanding Checks 2,200.00

Less Outstanding Deposits 0.00

BANK BALANCE AS OF MARCH 31, 2024 71,113.76

### Airport Money Market Account

Date	Transaction	Average Rate	Transaction Amount	Balance
3/18/2019	Opening Balance		\$ 1,000,000.00	\$ 1,000,000.00
3/29/2019	Interest earned	1.83	\$ 702.15	\$ 1,000,702.15
4/30/2019	Interest earned	1.83	\$ 1,506.26	\$ 1,002,208.41
5/31/2019	Interest earned	1.83	\$ 1,558.85	\$ 1,003,767.26
6/28/2019	Interest earned	1.83	\$ 1,510.87	\$ 1,005,278.13
7/31/2019	Interest earned	1.83	\$ 1,563.63	\$ 1,006,841.76
8/31/2019	Interest earned	1.73354	\$ 1,483.46	\$ 1,008,325.22
9/30/2019	Interest earned	1.68666	\$ 1,398.78	\$ 1,009,724.00
10/31/2019	Interest earned	1.60	\$ 1,373.02	\$ 1,011,097.02
11/19/2019	Transfer to checking cost of flight simulator		\$ (92,779.00)	\$ 918,318.02
11/29/2019	Interest earned	1.52	\$ 1,218.18	\$ 919,536.20
12/31/2019	Interest earned	1.50	\$ 1,172.19	\$ 920,708.39
1/31/2020	Interest earned	1.50	\$ 1,170.47	\$ 921,878.86
2/28/2020	Interest earned	1.50	\$ 1,096.30	\$ 922,975.16
3/31/2020	Interest earned	1.33225	\$ 1,042.07	\$ 924,017.23
4/30/2020	Interest earned	0.88916	\$ 673.68	\$ 924,690.91
5/31/2020	Interest earned	0.807	\$ 632.26	\$ 925,323.17
6/30/2020	Interest earned	0.807	\$ 612.27	\$ 925,935.44
7/31/2020	Interest earned	0.707	\$ 554.63	\$ 926,490.07
8/31/2020	Interest earned	0.707	\$ 554.97	\$ 927,045.04
9/28/2020	Transfer to checking cost of jet fuel truck		\$ (28,500.00)	\$ 898,545.04
9/30/2020	Interest earned	0.707	535.73	\$ 899,080.77
10/12/2020	Transfer to checking cost of loan to flying club, retro flying club employment agreement, and OGP 1st payment		\$ (183,525.00)	\$ 715,555.77
10/30/2020	Interest earned	0.62493	\$ 421.41	\$ 715,977.18
11/30/2020	Interest earned	0.548	\$ 321.67	\$ 716,298.85
12/31/2020	Interest earned	0.548	\$ 332.55	\$ 716,631.40
1/31/2021	Interest earned	0.548	\$ 333.61	\$ 716,965.01
2/28/2021	Interest earned	0.548	\$ 301.46	\$ 717,266.47
3/31/2021	Interest earned	0.50009	\$ 304.71	\$ 717,571.18
4/30/2021	Interest earned	0.449	\$ 264.86	\$ 717,836.04
5/31/2021	Interest earned	0.31696	\$ 193.27	\$ 718,029.31
6/30/2021	Interest earned	0.15	\$ 88.53	\$ 718,117.84
7/31/2021	Interest earned	0.15	\$ 91.49	\$ 718,209.33
8/31/2021	Interest earned	0.0887	\$ 54.11	\$ 718,263.44
9/30/2021	Interest earned	0.05	\$ 29.52	\$ 718,292.96
10/31/2021	Interest earned	0.05	\$ 30.50	\$ 718,323.46

11/30/2021	Interest earned	0.05	\$ 29.52	\$ 718,352.98
12/31/2021	Interest earned	0.05	\$ 30.51	\$ 718,383.49
1/31/2022	Interest earned	0.05	\$ 30.51	\$ 718,414.00
2/28/2022	Interest earned	0.05	\$ 27.56	\$ 718,441.56
3/14/2022	Transfer to checking Est #8- Final & Est #25- Final		\$ (91,137.85)	\$ 627,303.71
3/31/2022	Interest earned	0.05	\$ 28.26	\$ 627,331.97
4/30/2022	Interest earned	0.05	\$ 25.78	\$ 627,357.75
5/9/2022	Transfer to checking OGP contract costs for 2022 Mayday event		\$ (61,628.25)	\$ 565,729.50
5/31/2022	Interest earned	0.05	\$ 24.70	\$ 565,754.20
6/30/2022	Interest earned	0.05	\$ 23.25	\$ 565,777.45
7/31/2022	Interest earned	0.14677	\$ 70.53	\$ 565,847.98
8/31/2022	Interest earned	0.2	\$ 96.12	\$ 565,944.10
9/30/2022	Interest earned	0.2249	\$ 104.62	\$ 566,048.72
10/31/2022	Interest earned	0.449	\$ 215.90	\$ 566,264.62
11/1/2022	Transfer from checking- received final from State		\$ 91,137.85	\$ 657,402.47
11/30/2022	Interest earned	0.8312	\$ 449.27	\$ 657,851.74
12/31/2022	Interest earned	1.07467	\$ 600.71	\$ 658,452.45
1/31/2023	Interest earned	2.38983	\$ 1,337.79	\$ 659,790.24
2/6/2023	Transfer to checking Est #1		\$ (28,685.71)	\$ 631,104.53
2/14/2023	Moved funds to CD		\$ (500,000.00)	\$ 131,104.53
2/28/2023	Interest earned	2.57925	\$ 721.81	\$ 131,826.34
3/13/2023	Transfers costs for STOL contracts		\$ (20,000.00)	\$ 111,826.34
3/31/2023	Interest earned	2.63164	\$ 267.44	\$ 112,093.78
4/10/2023	Transfer to checking Est #2		\$ (25,061.33)	\$ 87,032.45
4/30/2023	Interest earned	2.713	\$ 211.08	\$ 87,243.53
5/15/2023	Transfer costs for Fly In event		\$ (23,282.03)	\$ 63,961.50
5/31/2023	Interest earned	2.71616	\$ 171.99	\$ 64,133.49
6/12/2023	Transfer costs for Fly In event		\$ (48,831.43)	\$ 15,302.06
6/30/2023	Interest earned	2.762	\$ 75.50	\$ 15,377.56
7/31/2023	Interest earned	2.762	\$ 36.11	\$ 15,413.67
8/14/2023	Deposit CD funds		\$ 512,248.19	\$ 527,661.86
8/31/2023	Interest earned	2.762	\$ 734.37	\$ 528,396.23
9/30/2023	Interest earned	2.762	\$ 1,200.85	\$ 529,597.08
10/31/2023	Interest earned	2.762	\$ 1,243.74	\$ 530,840.82
11/30/2023	Interest earned	2.762	\$ 1,206.40	\$ 532,047.22

12/31/2023	Interest earned	2.762	\$	1,249.50	\$	533,296.72
1/31/2024	Interest earned	2.762	\$	1,249.01	\$	534,545.73
2/29/2024	Interest earned	2.762	\$	1,171.07	\$	535,716.80
3/31/2024	Interest earned	2.762	\$	1,254.67	\$	536,971.47

WAYNE MUNICIPAL AIRPORT AUTHORITY

February 12, 2024

5:30 P.M.

A regular meeting of the Airport Authority of the City of Wayne was called to order at the Nancy Braden Terminal Building on the above date and time by Vice Chairman Scott Hammer. The following members were present: Mark Putnam, Scott Hammer, and David Ley. Also, attending the meeting were Beth Porter Airport Authority Treasurer, Karma Schulte, Travis Meyer, Scott Carr Becker Flying Service, Jim Hoffman, Lisa Meyer, and Scott Morgan.

Ley moved and Putnam 2<sup>nd</sup> to approve the minutes of the December 11, 2023, Regular Meeting. There being no January meeting. Roll was called with the following results: Yeas: Putnam, Hammer, and Ley. Nays: None. The motion carried.

Putnam moved and Ley 2<sup>nd</sup> to accept all the claims presented as of January 12, 2024. Roll was called with the following results: Yeas: Putnam, Hammer, and Ley. Nays: None. The motion carried.

Hammer Nominated the following existing officers: Tom Schmitz Chairman, Scott Hammer Vice Chairman, David Ley Treasurer, and Beth Porter Treasurer. Putnam moved and Ley 2<sup>nd</sup> that nominations cease, and a unanimous vote be given. Roll was called with the following results: Yeas: Putman, Hammer, and Ley. Nays: None. The motion carried.

The Wayne Municipal Airport Audit Financial Statements dated September 30, 2023 were reviewed.

Other matters requiring the attention of the Authority were discussed and it was decided that no further formal actions on these matters were needed.

There being no further business, Putnam adjourned the meeting at 6:40 PM.

David R. Ley, Secretary

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
March 11, 2024

Ck # 8637	Ace Hardware- Flag & bracket shelf .....	87.76
Ck # 8638	Appeara- Rugs & mops.....	67.68
Ck # 8639	Becker Flying Service –	
	Managers contract .....	3,000.00
	Less FBO lease .....	(100.00)
	Less storage bldg. ....	(61.00)
		2,839.00
EFT	Black Hills Energy- Natural gas .....	1,002.23
Ck # 8640	Chesterman Co- Rental & water .....	40.00
Ck # 8641	City of Wayne	
	AWOS .....	18.05
	Apron lighting .....	132.81
	House.....	146.99
	Terminal/hangar .....	1,386.66
	Shop.....	177.76
	Office & irrigation.....	153.23
	Lift station .....	0.60
	Data plan iPad .....	40.01
	Symposium reg. Hawthorne .....	135.00
	Postage.....	16.56
	Audit.....	3,100.00
	Camera registration- airport security.....	120.00
	Insurance .....	3,881.09
	Treasurer’s fee.....	500.00
	.....	9,808.76
EFT	Department of Aeronautics –	
	Hangar Loan H06 .....	1,182.00
	Hangar Loan H07 .....	1,391.00
	AWOS .....	383.33
	.....	2,956.33
Ck # 8642	Fastwyre- Phone & internet .....	348.77
Ck # 8643	Hoskins Mfg. Co.- Straighten snow plow bracket.....	718.30
Ck # 8644	John Deere Financial- Parts/service DOZ-12S .....	1,450.59
Ck # 8645	Johnny’s Pest Control- Pest control.....	55.00
Ck # 8646	Northeast Nebraska Aviators Inc.-Employment Agmt. March 2024.....	2,200.00

Ck # 8647	Seals & Service Inc- Seal kit, welding, repair labor .....	402.20
EFT	Verizon – Cell phone .....	114.51
Ck # 8648	Waste Connections- Trash removal .....	202.50
Ck # 8649	WisnerWest- Fuel .....	48.72
Ck # 8650	Zach Htg & Cooling- Dispatch fee simulator bldg. ....	79.00
TOTAL .....		\$22,421.35

WAYNE MUNICIPAL  
AIRPORT AUTHORITY  
April 8, 2024

Ck # 8651	Ace Hardware- Trimmer blade & fasteners.....	71.29
Ck # 8652	ADB Safegate- Panels & lens.....	3,838.16
Ck # 8653	Appeara- Rugs & mops.....	67.68
Ck # 8654	Becker Flying Service – Managers contract.....	3,000.00
	Less FBO lease.....	(100.00)
	Less storage bldg.....	(61.00)
		2,839.00
EFT	Black Hills Energy- Natural gas.....	700.09
Ck # 8655	Bomgaars- Clips, pliers, staples, wire.....	132.42
Ck # 8656	City of Wayne	
	AWOS.....	16.12
	Apron lighting.....	65.56
	House.....	176.11
	Terminal/hangar.....	1,258.78
	Shop.....	152.64
	Office & irrigation.....	150.97
	Lift station.....	0.84
	Data plan iPad.....	40.01
	Insurance.....	3,881.09
	Ads/notices.....	31.82
	Gopher bait.....	90.66
	Treasurer’s fee.....	500.00
		6,364.60
EFT	Department of Aeronautics –	
	Hangar Loan H06.....	1,182.00
	Hangar Loan H07.....	1,391.00
	AWOS.....	383.33
		2,956.33
Ck # 8657	Fastwyre- Phone & internet.....	348.42
Ck # 8658	Johnny’s Pest Control- Pest control.....	55.00
Ck # 8659	Miller Law- Legal.....	160.00
Ck # 8660	Northeast Nebraska Aviators Inc.-Employment Agmt. April 2024.....	2,200.00
EFT	Verizon – Cell phone.....	114.51

Ck # 8661 Wayne County Treasurer- Taxes .....973.66

TOTAL .....\$20,821.16

**Beth Porter - Fw: [External] Parts for Wayne, NE**

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**From:** Travis Meyer <tnlmeyer@msn.com>  
**To:** Beth Porter <bporter@cityofwayne.org>  
**Date:** 4/3/2024 10:58 AM  
**Subject:** Fw: [External] Parts for Wayne, NE

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Beth,

Can you please put this in the packet for the next AA meeting. This is the list of items to get the JET A truck up and functioning.

Thank you,

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**From:** Vicki Matso <vicki.matso@cityservicevalcon.com>  
**Sent:** Friday, February 23, 2024 10:37 AM  
**To:** tnlmeyer@msn.com <tnlmeyer@msn.com>  
**Subject:** FW: Parts for Wayne, NE

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**From:** Vicki Matso  
**Sent:** Tuesday, February 20, 2024 9:20 PM  
**To:** tnlmeyer@msn.com; karma@hartel.net  
**Cc:** James Keck <james.keck@cityservicevalcon.com>  
**Subject:** FW: Parts for Wayne, NE

Hello Travis,

I apologize for this taking so long; our parts department has been trying to play catch up.

I'm not sure if you were able to speak/find a diesel mechanic locally. When you have a minute, give me a call tomorrow and we can discuss further.

Have a good evening.

Vicki Matso  
Aviation Regional Sales Manager – South Central  
[406-261-8929](tel:406-261-8929) Cell  
[Vicki.Matso@cityservicevalcon.com](mailto:Vicki.Matso@cityservicevalcon.com)



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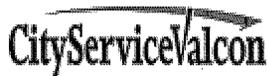
**From:** James Keck <[james.keck@cityservicevalcon.com](mailto:james.keck@cityservicevalcon.com)>  
**Sent:** Tuesday, February 20, 2024 1:27 PM  
**To:** Vicki Matso <[vicki.matso@cityservicevalcon.com](mailto:vicki.matso@cityservicevalcon.com)>  
**Subject:** RE: Parts for Wayne, NE

Vicki,

See pricing below. Let me know if we missed anything.

GTP-534-PB-15A	Gammon Gauge w/ push button test	\$562.21	
F116NXV7D	F116, 2" sivel NPT, 100 Mesh	\$1536.63	
3020-B-AL	3" FCam x 2" MNPT	\$99.25	
ML-2930-15	Grounding Reel, 50' cable	\$585.00	
DC 2.5/3	Standard fuel loading Cover	\$124.11	
SFN-HG2-SP	OPW Nozzle Handle	\$167.54	
I-633MMTB	API 5 <sup>th</sup> Edition Cat M	\$330.38	\$991.14
SO-436V5	5 <sup>th</sup> Edition Separator	\$352.80	
G-0591	Gasket	\$57.69	
Pressure Gauge	Liquid filled pressure gauge	\$100.00	
Hydrometer	Jet A High Temp 39-51	\$52.97	
Hydrometer	Jet A Low Temp 29-41	\$52.97	
GTP-1073A	Hydrometer Beaker	\$101.30	
GTP-1748B	Epoxy White Bucket	\$98.70	
GTP-3012-1A	API Gravity Calculator	\$25.19	
	<b>Total:</b>	<b>\$4907.50</b>	

James Keck  
 Aviation Technical Support Representative | CityServiceValcon, LLC  
 406-270-9543  
[james.keck@cityservicevalcon.com](mailto:james.keck@cityservicevalcon.com)



**From:** Vicki Matso <[vicki.matso@cityservicevalcon.com](mailto:vicki.matso@cityservicevalcon.com)>  
**Sent:** Tuesday, February 20, 2024 8:12 AM  
**To:** James Keck <[james.keck@cityservicevalcon.com](mailto:james.keck@cityservicevalcon.com)>  
**Subject:** Parts for Wayne, NE

Hey James,

I haven't seen any emails for quotes for Wayne, NE. Has Ed gotten back to you yet?

Vicki

12:48



New Message

Cancel

To: Nick Hawthorne

Thu, Mar 7 at 5:37 PM

Beth, unfortunately I won't be able to be there and will need to discuss my resignation with you, because I'm no longer living in Wayne.

How should I proceed with the resignation?

Nick- could you send me an email stating that you are resigning from the Board. Then the Board would accept your resignation at their next meeting- not sure when that will be since we won't have quorum for March 11th mtg.  
Hate to lose you from Board!  
Beth

Delivered

Text Message  
Monday 8:24 AM

Hi Nick- can you send me an email stating you are resigning from the Airport Authority for the upcoming meeting?  
Thanks,  
Beth



Text Message

